

HIGH COURT OF MADHYA PRADESH: JABALPUR

NOTICE INVITING TENDER

Sealed tenders are invited from original Manufacturer/Authorized dealers/Reputed Vendor for the Supply, Installation of modular & standard furniture and partitions at High Court & Subordinate Courts in the State of Madhya Pradesh. The last date of tender submission is **30th September upto 3:00 P.M. The tender shall be opened on same day at 3:30 PM. The Pre-Bid meeting of the tender shall be held on 11th September, 2015 at 11:30 A.M.** in the Conference hall of the High Court. The detailed tender document along with terms and conditions is available on the official website of the High Court i.e. www.mphc.in & Government Tender portal **www.tenders.gov.in**.

REGISTRAR GENERAL

**HIGH COURT OF MADHYA PRADESH,
JABALPUR (M.P.) -482002**

NIT NO.REG(A)/2015/08

DATE 03.09.2015

**Rate Contract for the Supply and Installation of
Modular & Standard Furniture and Partitions at High
Court & Subordinate Courts in the State of M.P.**

TENDER DOCUMENT

Address:-

Registrar General,
High Court of Madhya Pradesh, Jabalpur
JABALPUR
(Email- mphc@nic.in)

TENDER FORM

Rate Contract for the supply and installation of **Modular & Standard Furniture and Partitions at High Court & Subordinate Courts in the State of Madhya Pradesh** at High Court of Madhya Pradesh & District Courts of Madhya Pradesh.

The Pre bid will be held on **11th September, 2015 at 11.30 A.M.** in the Conference Hall of the High Court of M.P., Jabalpur.

Tenders shall be opened in presence of tenderers who may be present at **03.30 PM on 30th September, 2015** for Technical Bid and Financial Bid will be opened later on of only eligible vendors after evaluation of technical bid.

**Registrar General
High Court of Madhya Pradesh, Jabalpur**

TENDER -NOTICE

No:

Sealed bids in two packet systems are invited from experienced technically and financially sound reputed Manufactures of Modular Office Furniture / Compactors for Rate contract regarding supply and installation of Furniture at High Court, & District Courts of Madhya Pradesh. The rate contract shall remain valid for one year from the date of signing of Contract.

A) Eligibility Conditions:

Manufactures / Venders who will be able to meet the following criteria are only eligible to apply:

- a. Manufactures should have at least three years experience in design and manufacturing of Modular Furniture.
- b. Manufactures should have average annual gross turnover of Rs. 5 crores in last three complete financial years in the field of Office Furniture (Audited Balance Sheet to be enclosed)
- c. Manufactures will agree/undertake for comprehensive warranty for Supplied / Fixed items for one year and three years post warranty service and maintenance.
- d. The tender shall clearly specify whether the tender is submitted on his own or on behalf of partnership concern. In later case, the certified copy of partnership deed be submitted along with technical bid.
- e. Supply of material shall be within 30 days from the date of placing the purchase order by the High Court, Jabalpur. The bidder must note that the successful bidder should give a performance guarantee in the form of bank guarantee amounts to 5% of the order value. The performance guarantee should be furnished after order for supply is placed, and should be valid up to expiry of the maintenance period.
- f. Successful bidder shall be required to make layout plan of Office and also required to supply the material as per the approved plan.

HIGH COURT OF MADHYA PRADESH, JABALPUR (M.P.) -482002

B) Sale of Bid Documents:

A complete set of Non-transferable Bid documents can be downloaded from High Court website www.mphc.in & Government tender portal www.tenders.gov.in. In case tender form is downloaded from website, the technical bid must be accompanied by a non-refundable DD/Pay Order for Rs. 5000 as bid processing cost and it should be kept in separate third cover, mentioning on top as 'Bid Processing Cost'.

Tender: Complete bid (a single sealed envelop contained two separate such sealed envelopes of technical bid & price bid quoted on top of Envelope) must be submitted to the above referred address on/or before **30th September before 3:00 P.M.** Any Bid received after the prescribed deadline at the above mentioned address will be returned unopened/rejected. Late received bids offer, down loaded bid without bid-processing fee will be rejected unopened.

Bids in sealed condition shall also be received by Post/Courier, provided that the bid (Tenders) is received/ delivered, before stipulated date and time (as per above mentioned conditions). High Court shall not be held responsible for the delay in delivery of the bid to the above mentioned High Court office or in case of non-receipt of the bid.

The technical bid must accompany following mandatory requirements:

- a. EMD of Rs. 5 lakhs in the form of DD / Pay Order / Bank Draft in favour of The Registrar General, High Court of M.P payable at Jabalpur in the envelope containing Technical Bid
- b. Documents evidence of execution of work and turnover as mentioned in the bid.
- c. Service Tax Registration.
- d. Submitted Income Tax Return for the year 2014-15,2013-14 & 2012-13.
- e. Company Profile and Form A to F as supplied with tender/documents Bid.
- f. Demonstration of the quoted items will be the part of the technical bid. Bidders shall have to erect one sample of full height Partition, Workstation, chairs etc. as per BOQ/drawing specifications at the site as makes up/sample item.
- g. Valid TIN Registration duties.

Validity Period:-

Tenders / bids shall remain valid and open for a period of 4 months from the date of opening of technical bid. Offers/Price bids or rates if offered valid and open for acceptance for a period less than 4 months from the date of opening of tender will be rejected and EMD will be forfeited.

Technical Bid:-

The cover containing 'Technical Bid' will be opened at the Court of Madhya Pradesh, Jabalpur in the presence of the bidders. Representatives if any, of the bidder (s) seeking to be present shall submit a letter of Authority issued by the bidder on printed letter head. Any bid without any of the above mentioned mandatory requirement if deposited and opened it shall be deemed disqualified and this summarily rejected.

Financial Bid

It shall be opened after evaluation of the technical bid which shall be communicated to all the bidders before opening of the financial bid at High Court of M.P. in the presence of those bidders who are declared eligible in technical bid. In case any of the above mentioned dates, becoming a non-working day, the tender shall be received / opened on the next working day at the same venue and time. The rights to reject any item or entire tenders / bids at any stage or to cancel the tender in process shall be reserved with the Registrar General, High Court of Madhya Pradesh, Jabalpur without assigning any reasons thereof.

REGISTRAR GENERAL

ACCEPTANCE LETTER (TO BE SUBMITTED IN COVER NO.1)

To
The Registrar General
High Court of Madhya Pradesh,
Jabalpur

(A) The tender document for the Rate Contract for the supply of furniture at High Court of Madhya Pradesh and Subordinate Courts in the State of M.P. I/We have read and examined the following documents relating to the work.

**“Notice inviting tender, Special Conditions, Special Technical Specifications/
Supplementary Condition, Drawings / List of Approved makes, Instructions etc.”**

(B) In consideration of I/We being invited to tender and promise by **High Court** to consider the award of work if I/We are found to be the lowest responsive bidder as stipulated in the conditions of contract. If the work is awarded the item rates will remain valid for one year from the date of award by **High Court**.

(C) A sum of **Rs Five Lakhs** is hereby forwarded in the form of Demand Draft/Pay order/ Bank Guarantee in favour of The Registrar General, High Court of Madhya Pradesh, Jabalpur as earnest money.

I/We agree that should **High Court** decide to forfeit earnest money as aforesaid unless a sum equal to the earnest money mentioned above is paid by me/us forthwith, **High Court** may at its option recover it out of the deposit and in the event of deficiency, from any other moneys due to me/us or otherwise. If the tender is accepted, I/We agree that the earnest money deposited at the time of tender shall be treated as part of security deposit and the balance security deposit shall be paid by me/us or **High Court** shall collect the same by deductions from my/our running bills as per conditions of contract. After unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/conditions (except unconditional rebate on quoted prices if any) in / along with the tender enclosed in "Cover No.2" and the same has been followed in the present case.

I/We hereby unconditionally accept the tender conditions of High Court tender documents in it are entirely for the above work unconditionally.

Yours faithfully

Date

(Signature of the tenderer/s with rubber stamp)
Address with Stamp
Tel.No.

Witness

Name/Address/Telephone:

TENDER DOCUMENT

Rate of Contract for the Supply of Furniture to the High Court & Subordinate Courts in the State of Madhya Pradesh.

VOLUME -1

1. **INSTRUCTIONS**
2. **GENERAL CONDITIONS**
3. **SPECIAL CONDITIONS**
4. **SPECIAL TECHNICAL SPECIFICATIONS**

TECHNICAL BID DOCUMENT

INSTRUCTIONS

1. All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil "or "no such case" entry should be mentioned/made in that column. If any particulars/query is not applicable in case of the applicant, it should be stated as not applicable". The applicants are cautioned that not giving complete information called for in the technical document or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being summarily disqualified. Applications made by telegram or Fax and those received late will not be entertained.
2. The application should be type written. The applicant should sign each page of the Tender Document.
3. Over writing should be avoided. Correction, if any, should be made by neatly crossing out, initiating, dating and rewriting. Pages of the technical bid documents are numbered. Additional sheets, if any added by the contractor, should also be numbered by him. They should be submitted as a package with signed letter of transmittal.
4. The applicant may furnish any additional information, which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is however, advised not to furnish superfluous information. No information shall be entertained after submission of tender documents unless it is called for by the High Court.
5. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in High Court. If such applicant happens to be enlisted contractor of any class in High Court, his name shall also be removed from the approved list of contractors.
6. The technical bid document in prescribed form duly completed and signed should be submitted in a sealed cover and as prescribed in NIT.
7. The tenderers have to return the tender documents in original. The rates shall be quoted against each item in the Performa of the schedule of quantities.
8. The rate quoted shall be firm throughout the contract period without any change. The staff to be engaged on this work shall have full knowledge and experience of the work in which they are engaged. The electrical/foreman shall have valid licenses for corresponding trades.
9. The successful tenderer is responsible to provide the required manpower with qualified persons to meet the requirements of the maintenance of the installation. The contractor shall provide any cleaning materials required. Tools required for the maintenance shall be arranged by the contractor (spanner set, cutting pliers, pipe wrenches etc.).
10. Tenders with any incomplete/ambiguous details are liable to be rejected without seeking any further clarification.
11. Any variation in the terms and conditions of the general/special conditions for payment, security deposit, penalty (for not providing the staff) is not acceptable to High Court.
12. Tenderer is requested to submit their offer along with the following:
 - a. Tender documents received in original duly filled up with rates offered and duly signed.
 - b. Tender documents shall be submitted, in a sealed envelope addressed to The Registrar General, High Court of Madhya Pradesh, Jabalpur Superscripting the name of work, due date of opening etc before the closing time and date.
13. Tenders shall be valid for acceptance for a period of one hundred and eighty days from the date of opening.

14. The High Court of Madhya Pradesh, Jabalpur reserves the right to award the work in full or part as per the decision of the competent authority.
15. The High Court of Madhya Pradesh, Jabalpur is not responsible for any postal delay in receipt of the application/receipt of tender documents etc. It is the responsibility of tender to make sure the tender is received in time.
(Or)
16. The tender shall be submitted in two-cover system.
In cover No.1 (The earnest money deposit has to be enclosed in the form of Demand Draft/Bank Guarantee/FDR payable at Jabalpur in favour of the Registrar General, and acceptance letter duly signed along with all other document).
In cover No.2 the price bid has to be enclosed. In case if EMD and acceptance letter is not submitted in cover No 1, the Cover No.2 i.e. the price bid cover will not be opened.
17. The contractor has to submit/inform contact Name, Telephone and Mobile No. and the person to be contacted in case of contingency / emergency.
18. The antecedents of the staff shall have to be got verified before engaging them for the work.
19. Prospective applicants may request clarification on the tender requirements & technical bid documents. For guidance, A checklist is provided which should be returned duly marked, in sealed envelope no.1.

CHECK LIST

Bid Envelop No.1

- 1. Original Bid Document.**
- 2. Cost of Tender Processing of Rs.5,000/-**
- 3. Proof of 3 years experience in the field of furniture design, making and installation.**
- 4. If partnership concern (copy of deed).**
- 5. EMD of Rs. Five lakhs in the Form of DD/FDR/BG.**
- 6. TIN No.**
- 7. Submitted Income Tax Return for the year 2014-15 2013-14 and 2012-13.**
- 8. Form as supplied with tender/documents bid.**
- 9. Demonstration of the quoted items.**
- 10. Service Tax Registration.**
- 11. Turnover details.**
- 12. Latest Service Tax Return.**
- 13. Company Auditor Certificate showing the Company turnover not less than 5 Crore.**

Bid Envelop No. 2

- 1. Financial/Price Bid.**

Signature with Stamp of Bidder

TECHNICAL BID DOCUMENT
GENERAL CONDITIONS

1. **Singular & Plural:** Where the context so requires, words importing the singular only also include the plural and vice-versa. Headings and marginal notes to these General Conditions shall not be deemed to form part thereof or be taken into consideration in the interpretation or constructions thereof or of the contract.

2. **Sufficiency of Tender:** The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities which rates and prices shall, except as otherwise provided, cover all his obligations under the contract and all matters and things necessary for the proper completion and maintenance of the Works.
 - a. The several documents forming the Contract are to be taken as mutually explanatory of one another, detailed drawing being followed in preference to small-scale drawing and figured dimensions in preference to scale and Special conditions in preference to General Conditions.
 - b. In the case of discrepancies between Schedule of Quantities, the Specifications and/or the Drawings, the following order of preference shall be observed.
 - (a) Description in Schedule of Quantities
 - (b) Particular Specification and Special Conditions if any
 - (c) Drawings
 - (d) General specifications.
 - c. If there are varying or conflicting provisions made in any one document forming part of the Contract, the accepting Authority shall be the deciding authority with regard to the intention of the document.
 - d. Any error in description, quantity or rate in Schedule of Quantities or any omission therefore shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the Works comprised therein according to drawings and specifications or from any of his obligations under the Contract.
 - e. If on check there are found to be differences between the rates given by the Contractor in works and figures or in the amount worked out by him in the schedule of quantities and general summary, the same shall be adjusted in accordance with the following rules:
 - (a) In the event of a discrepancy between description in words and figures quoted by a tenderer, the description in words shall prevail.

- (b) In the event of an error occurring in the amount column of Schedule of Quantities as a result of wrong extension of the unit rate and quantity the unit rate shall be regarded, as firm and extension shall be amended on the basis of the rate.
- (c) All errors in totaling in the amount column and in carrying forward totals shall be corrected.
- (d) The total of various sections of Schedule of Quantities amended shall be carried over to the General Summary and the tendered sum amended accordingly. The tendered sum so altered shall, for the purpose of the tenderer, be substituted for the sum originally tendered and considered for acceptance instead of the original sum quoted by the tenderer. Any rounding off of Quantities or in sections of Schedule of Quantities or in General Summary, by the tenderer, shall be ignored.
- f. The eligible vendor have to submit the sample of furniture item in the premises of High Court, Jabalpur. These samples will be checked by the purchase committee of the High Court before issuing the work order.

SCOPE OF WORK:- Rate Contract for Supply & Installation of Modular & Standard Furniture and Partitions at High Court & Subordinate Courts in the State of Madhya Pradesh.

1. Salient details of the work for which tenders are invited.

S No.	Name of Work	Period of completion
A.	Empanelment of Vendors for Supplying & Installation of Modular & Standard Furniture and Partitions at High Court & District Courts of Madhya Pradesh.	60 days

2. The scope of work involves provision of Modular furniture and other furniture items. The Tenderer has to provide their three layout plans while supply orders are placed. The plans should have seating variant 10% Additional layout, if called, will be in the set of three options and will be paid extra if quoted in financial bid but not more than Rs. 2000/- per set of three or the quoted amount which ever is less.
3. The Item Rates offered should include VAT/Sales Taxes and transportation charges.
4. On the basis of lowest bid for various items, High Court will decide without assigning any reasons, the number of bidders to be listed under lowest bidders and a chance may be given to all such bidders or reject few and offer to others for submitting rebate on their offer. High Court decision will be final and binding on all bidders.
5. Site Location: The furniture is to be provided at **premises of High Court or District Court concerned**. The office will try to provide a vacant space as far as possible and in the event of not providing a vacant working space, the contractor should be prepared to work after office hours and on Saturdays and Sundays.
6. In this document the following words and expressions have the meaning hereby assigned to them.

- a. Employer:-Registrar General, High Court of M.P., Jabalpur for the High Court and District a Sessions Judge for District Courts.
- b. Applicant:-Means the individual proprietary firm, firm in partnership limited company, private or public or corporation.
- c. "Year" means "Financial Year" unless stated otherwise
- d. "Similar Work" means work of Modular furniture or Single Furniture in Commercial, Corporate, Hotels, Banks, Institutional and other buildings as per requirement.
- e. "Main Tenderer" means the person / firm specializing in executing the work of component bearing the highest estimated cost in respect to other components in the group and who shall sign the single agreement considering all components in the group.

7. METHOD OF APPLICATION:

- a. If the applicant is an individual, the application shall be signed by him above his full typewritten name and current address.
- b. If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
- c. If the applicant is a partnership firm, then application shall be signed by all the partners of the firm above their full typewritten name and current addresses or alternatively by a Partner holding power of attorney for the firm. In the latter case a certified copy of the Power of Attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
- d. If the applicant is a limited company or a corporation, the application shall be signed by a duly authorized persons holding power of attorney for signing the application accompanied by a copy of the power of attorney. The applicant should also furnish a copy of the memorandum and Articles of Association duly attested by a Public Notary / Gazetted Officer of the Government.

8. FINANCIAL DECISION MAKING AUTHORITY

The employer reserves the right to accept or reject any application and to annul the tender process and reject all applications at any time, without assigning any reasons or incurring any liability to the applicants.

9. SITE VISIT

All prospective applicants are advised to visit the present premise (High Court, Jabalpur) take stock of existing Modular furniture/ standard Furniture and also site of work, at his own cost, and examine it and its surroundings by himself, collect all information that he consider necessary for proper assessment of the prospective assignment/job.

10. INITIAL CRITERIA FOR ELIGIBILITY FOR TECHNICAL BID

The criteria of eligibility of experienced, technically and financially sound, reputed manufactures of modular office furniture, compactors etc shall be as under:- Initial eligibility.

- (A) The applicant should have experience of having successfully completed works during the 05 years ending last day of the month previous to the one in which applications are invited: (Supply orders be enclosed).
- (B) Five similar completed works of modular office furniture (at least Two of them should be in Central Government/ Central Autonomous Bodies/ Central Public Sector Undertakings) costing not less than one 10 lacs.
- (C) The applicant should have had average annual financial turnover (gross) of Rs. 10 crores per annum during the last three financial years in the field of modular office furniture.
- (D) The applicant should have sufficient number of Technical and Administrative employees for the proper execution of the contract. The applicant should submit a list of those employees, stating clearly how those would be involved in this work. The company profile has also to be submitted.
- (E) The applicant shall clearly specify whether the bid is submitted on his own or on behalf of partnership concern. In later case, the certificate copies of partnership deed be submitted along with bid.
- (F) The applicant will agree/undertake for comprehensive warranty for supplied/fixed items for one year and three years post warranty services and maintenance under AMC.
- (G) Supply of material will be within 30 days from the date of placing the order by High Court office. The successful bidder should give a performance guarantee in the form of bank guarantee, which amounts to 10% of the value order. The performance guarantee should be furnished after order for supply is placed and shall be valid upto expiry of the maintenance period.
- (H) The applicant should have state of the art factory for making Modular and other Furniture items.

11. EVALUATION CRITERIA FOR TECHNICAL BID

1. All criteria are mandatory to qualify. The employer reserves the right, without being liable for any damages or obligation to inform the applicant to;
 - a) Amend the scope and value of contract to the applicant.
 - b) Reject any or all of the applications without assigning any reasons.
 - c) Restrict the list of qualified contractors to any number deemed suitable by it.
2. Any effort on the part of the applicant or his agent to exercise influence or to pressurize the employer would result in rejection of his application. Canvassing of any kind is prohibited.

12. EXPERIENCE IN SIMILAR WORKS:

- (A) Applicant should furnish the following:

- a) List of all works of similar class successfully completed during the last 05 years (in form "B").

13. ORGANIZATION INFORMATION

Applicant is required to submit the following information in respect of his organization :

- a) Name & Postal Address, i/c Telephone, Fax & Telex Number, E-mail etc.
- b) Copies of original documents defining the legal status, place of Registration and principal places of business.
- c) Names & Title of Directors and Officers concerned with the work, with designation of individuals authorized to act for the organization.

14. TAXATION:

Recovery on account of Income Tax shall be made as per the provisions of the Income Tax Act. 1961 and rules made there under.

15. LIQUIDITY DAMAGES:

If the contractor fails to maintain the required speed and the work is not completed during the stipulated time period, High Court shall recover liquidated damages at the rate of 1/4% (one quarter percent) of the total cost of the work per week of delay subject to a maximum of 10% (Ten percent) of the total cost of work, or such smaller amount as may be fixed by the High Court.

16. After the delivery of items or completion of furniture work the contractor take the work completion and invoice verification certificate as per the rate contract of the tender from the District & Sessions, Judge and submitted before the High Court for final payment.

17. The rates quoted by the contractor shall be inclusive of all taxes i.e VAT, WCT, Service tax, Cess, transportation etc.

18. MAINTENANCE PERIOD:

The contractor shall be fully responsible for the quality, workmanship and structural safety of the furniture work Contractor shall be fully responsible for liability of defects (except physical & burning damage) in the Work executed by him for a period of one year from the date of successful handing to the High Court and Subordinate Courts in the State of M.P. The contractor at his own cost and expenses shall rectify all defects or replace the goods observed during the defects liability period. In the event of failure on the part of the contractor to rectify the defects the same way, without prejudice to any other right available to it in law, be got rectified by High Court for and on behalf of contractor. High Court shall have the right to deduct or set off the expenses incurred by it in rectifying the defects as aforesaid from/against any amount due and payable or becoming due and payable by High Court to the contractor under this agreement or any other contractor whatsoever.

19. The decision of the High Court, regarding the quantum of reduction as well as justification thereof in respect of rates for substandard work which may be decided to be accepted will be final.
20. The Furniture delivered by the Contractor are subject to checks by the officer of the High Court and Subordinate Courts.
21. The contractor shall have to make his own arrangements for the space required for storing & stacking of the material, T &P etc. at site.
22. The contractor shall employ the specialized agency who has experience in the relevant fields to carry out the installation work. However, approval of the Officer-in-Charge shall be obtained before finalization / employing the Agencies.

23. **Foreclosure of Contract in Full or in Part due to abandonment or Reduction in Scope of work of delivery and installation of furniture:**

If at any time after acceptance of the tender High Court decides to abandon or reduce the Scope of above work for any reason whatsoever and do not require the whole or any part of the works to be carried out, the Registrar General shall give notice of one month in writing to that effect to the Contractor and the Contractor shall have no claim to any payment of compensation or other wise whatsoever, on account of any profit or advantage which he might have derived from the execution of the works in full but which he did not derive in consequence of the foreclosure of the whole or part of the works.

24. **Cancellation of Contract In full or in part:**

If the Contractor:

- (a) At any time makes default in proceeding with the installation and delivery of furniture items due diligence and continues to do so after a notice in writing of 7 days from the Registrar General.
- (b) Commits default in complying with any of the terms and conditions the Contract and does not remedy it or take effective steps to remedy it within days after a notice in writing is given to him in that behalf by the Officer-in-Charge; or
- (c) Fails to delivery or installation of furniture item within the stipulated period or before the date(s) of completion; or

25. **ARBITRATION AND LAWS.**

a. Arbitration:

Except where otherwise provided for in the contract all questions and disputes relating to the meaning of the specification designs, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specification estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be

referred to the sole arbitrator as may be appointed by the authority of High Court. There will be no objection if the arbitrator so appointed is an employee of High Court and that he had no deal with the matters to which the contract relates and that in the course of his duties as such he had expressed views on all or any of the matters of dispute or difference. The arbitrator to whom the matter is originally referred being transferred or vacated his office or being to act for any reason, the appointing authority for arbitrator, as afore said at the time of such an office or inability to act, shall appoint another person to act as arbitrator in accordance with the terms of the contract. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor. It is also a term of this contract that no person, other than a person appointed by the authority mentioned in schedule E, should act as arbitrator and if for any reason that is not possible, the matter is not to be referred to arbitration at all.

AFFIDAVIT

(On Non Judicial Stamp Paper of Rs.10.00 in case the individual who is the sole proprietor of the firm)

I,S/o.....age.....Years, occupation business
T/o do hereby state on oath as under:

That I am residing inlocality of District..... since last
years.

That I am the sole proprietor of a proprietary concern name and style as " "
having its office atDistrict dealing in business of
installation and delivery of furniture items attached.

Hence this affidavit.

DEPONENT

Note : This Affidavit should be notarized

SIGNATURE OF CONTRACTOR

LETTER OF TRANSMITTAL

From _____ :

To

The Registrar General,
High Court of Madhya Pradesh, Jabalpur.

Sub:- Submission of technical bid and Financial bid for the Rate Contract for Supply & Installation of Modular Standard Furniture and Partitions at High Court of M.P. and Subordinate Courts in the State of M.P.

Sir,

Having examined the details given in NIT, press-Notice and Technical bid document & Financial bid document for the above work, I/We hereby submit the Technical bid document and other relevant information.

i) I / We hereby certify that all the statements made and information supplied in the enclosed forms and accompanying statement are true and correct.

ii) I / We have furnished all information and details necessary for technical bid evaluation and have no further pertinent information to supply.

iii) I / We submit the following certificates in support of our suitability, technical know-how and capability for having successfully completed the following works.

Name of Work

Enclosures :

Seal of Applicant, if any Date of Submission

Certificate from

Signature of Applicant (s) Sign

seal

Work Details

DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE FIVE YEARS.

(Separate proforma to be filled for each work)

1	2	3	4	5	6	7	8	9
No.	Name of the work/ project and location	Owner of Project	Cost of Work order in Rs. (Lacs)	Date of Commence ment as per contract	Stipulated date of completion	Actual date of Completion	Litigation / Arbitratio n pending / in progress with details*	Name and address/ telephone number of officer whom reference may be made

Note : Please enclosed the copies of Contract / Work Orders.

Signature of Applicant(s)

Authorisation No. _____ Name & Place _____
Bank's Seal _____

The above Guarantee is accepted by High Court

For and on behalf of High Court

Signature _____

Name _____

Designation _____

Dated _____

Note* For Proprietary Concerns

Shri _____ son of _____ resident of _____ carrying in business under the name and style of _____ at _____ (hereinafter called the said Contractor which expression shall unless the context required otherwise include his heirs, executors, administrators and legal representatives).

For Partnership Concerns 1. Shri _____ son of _____ resident of _____
2. Shri _____ son of _____ resident of style of _____ at _____
(hereinafter collectively called "the each of them and their respective heirs, executors administrators and legal representatives).

For Companies M/s _____ a company registered under the Companies Act. 1956 and having its registered office in the State of _____ (Hereinafter called "the said Contractor" which expression shall unless the context required otherwise include its administrators, successors and assigns).

TECHNICAL BID DOCUMENT

SPECIAL CONDITIONS

1. 1. GENERAL

1.1 Special conditions of contract shall be read in conjunction with General Conditions of contract, Technical Specifications, Drawings and any other documents forming the part of the contract wherever the context so requires.

1.2 Notwithstanding the sub-division of the documents into these separate sections and volume, every part of each shall be deemed to be supplementary to and complementary of every other part and shall be read with and into the contract so far as it may be practicable to do so.

1.3 Where any portion of the General Condition of Contract is repugnant to or at variance with any provisions of the Special Conditions of contract, unless a different intention appears, the provisions of the Special Conditions of Contract shall be deemed to over-ride the provisions of the General Conditions of Contract and shall to the extent of such repugnancy, or variations, prevail.

1.4 The rates for different items shall be for all heights and depths except where otherwise specified in the items of work.

2. BRIEF SCOPE OF WORKS.

i) The Scope of Work shall consist of design, fabrication, assembling, providing Modular based furniture, maintenance, and completing the project in entice.

ii) Preparation for design drawings and getting the drawing duly approved by Officer In Charge as „Related for construction" (or Good for Construction) drawings with additions alteration and modification made from time to time as required by Registrar General during actual execution.

iii) Erecting one full size, complete in all respect, a sample piece for each item and obtains approval thereof before undertaking mass production and placing in position at site."

iv) All the test required for all material as desired by the Registrar General or the Officer nominated by him.

3. DRAWINGS AND DOCUMENTS

3.1 The Vendor/Tenderer has to submit the drawings/documents/brouchers alongwith the Tender Document.

3.2 However, no extra claim whatsoever shall be entertained for variation, if any, during actual execution of work.

4. TEMPORARY WORKS

4.1 All Temporary and ancillary works including enabling works connected with the work shall be responsibility of the Contractor and the price quoted by them shall be deemed to have included the cost of such works which shall be removed by the contractor at his cost, Immediately after completion of the work.

5 CONTRACT AGREEMENT

5.1 The contract agreement shall be executed on a non-judicial stamp paper of value of Rs.500/- (Rupees one hundred only) and cost of the stamp paper shall be borne by the contractor.

5.2 The Contract shall include the letters of clarifications between the contractor and the High Court prior to the award of contract shall form a part of the Contract agreement to the extent they have been accepted by High Court.

6. TURN OVER TAX/ CONTRACT TAX

Turn over Tax/ Works Contract Tax/ Sales Tax/ Cess on works contract and/or any other taxes, cess etc., which are mandatory for deduction at source, shall be deducted at source at the rates notified by Govt. of India or respective State Govt. and nothing shall be paid.

7. PERFORMANCE GUARANTEE

Within 15 (Fifteen) days from the date of issue of work order, the contractor shall submit to High Court a Bank Guarantee from any Nationalized Bank equivalent to 5% of the Contract value towards performance guarantee. The Bank Guarantee submitted by the Contractor should be valid for the period of 02 years.

8. INSPECTION OF SITE

8.1 The Registrar General or his authorized representative shall have full power to inspect any portion of the work, examine the materials and workmanship at the contractor"s works or at any other place from where the material is obtained. Acceptance of any material shall in no way relieve the contractor of his responsibility for meeting the requirement of the specifications.

8.2 The contractor should make arrangement for factory inspection of the product bought to the sites before delivery at site if desired by the Registrar General.

9. SITE FOR STOCKING OF MATERIALS

9.1 The contractor shall stock materials at the site of work strictly keeping in view the requirements of the High Court. Nothing extra shall be payable for any extra lead, involved in stacking the material at a reasonable distance away from the work place.

10. SITE PRECAUTIONS

i) The contractor shall be responsible for any damage, resulting from his operations. The contractor shall restore, replace or repair any such damage to the complete satisfaction of the Officer-in-charge and in default the Officer-in-charge may cause the same to be made good by any other means and deduct the expenses from any sums due to contractor.

11. No payment will be made to the contractor for damage caused by rains or other natural calamities or any person during the execution of the works and no such claim on this account will be entertained.

TECHNICAL BID DOCUMENT

SPECIAL TECHNICAL SPECIFICATIONS

SECTION A (WORK STATION)

Work station (Panel Based) with prelaminated Top

Providing & Fixing in position modular workstation having partition height from 1135 - 1200mm having thickness of 54mm +/-4mm. Partition panel consists of frame work made of 1.5mm thick aluminium and would be finished by Aluminium alloy extrusions of 1.2-21mm thickness 50-58mm x 12-17mm of matching height of the panel and a top runner of powder coated aluminium extrusions 54mm +/-4mm x 12-13mm x 1.2 to 2.1mm thick. Further the frame work should consist of an infill structure of batten of size 40-50 x 25-40mm particle board honey comb inside. The outer layer shall be made of MDF/PPB of 3-4mm thickness and finished with Decorative laminated sheets of 0.6 - 1.0mm thickness having one side bearing the decorative surface for Bottom panel and Fabric for top panel. The total block thus would be of 44-54mm thickness. This shall be attached to top panel by means of self tapping screws. All steel parts shall be pretreated for seven stages anti corrosion treatment followed by epoxy powder coating. Height of skirting shall be 85 to 150mm.

One intermediate raceway to be provided below or above the worktop as decided by the Officer-in-charge. Partition to be supported by stability brackets wherever required.

Workstation Consists of work surface of 25mm thick prelaminated particle board having PVC edge lapping of 2mm thick on all exposed edges and 0.6mm on all butt edges and pressed at 200 Degree centigrade with hot melt glue on edge banding machines.

The worktop shall be supported by cantilever / brackets made of MS steel duly powder coated. The work station shall be also be provided with name plate holder in acrylic of approx size 230x75mm. The workstation to be made in following sizes and configuration as per sizes and details given.

a. Connectors These are powder coats 1.8 mm thick aluminum alloy extrusions of 50-52 mm x12mm sections and shall be available in height matching that of that panel. IS Code for aluminum is: 733: 1983. Two adjacent connectors shall be connected by interlocking extrusions of 1.8 m thickness using locking strip and grub screws. The partition blocks shall be directly fitted into these connector extrusions

For cantilevered accessories like overhead storages, work surfaces, adequate slotted strips with slots at 64 mm pitch shall be provided in the vertical connectors at required positions for accepting the brackets of the unit/ accessory desired.

Each connector shall carry 5 holes of 15 diameter at 36 mm pitch at the intermediate raceway level and one 117.5mm x15 mm cut-out at the button for passage of cables.

b. Junction Junctions shall be 2 way 90 Deg, 2 way 180 Deg, 3 way 90 Deg, 4 way 90 Deg, 2 way 120 Deg. And 3 way 120 Deg, 2 way 135 Deg and 3 way 135 Deg aluminum alloy extrusions with slots for wire management as and wherever required.

c. End frames Exposed vertical ends shall be covered by extruded aluminum section trim of size 50-52 mm x 1.8 mm.

d. Top Runners Top runners shall be powder coated aluminum alloy extrusion, 50-52 mm x 1.5 mm thick. This shall be attached to top of panel by means of PVC extrusion of 48 mm width. ABS end caps fit below top runner.

e. Bottom Raceway Assembly It shall consist of a 1.2 thick powder coated MS C Channel of size 49.5 mmx7mm. The raceway fascia shall be of 1.0m thick powder coated MS, a part of bottom raceway assembly of size 85-15 mm x50-52 mm and located horizontally along with the width of the panel.

f. Glide Screw Glide screw shall be inbuilt in Bottom Raceway Assembly. There shall be two glide screws per panel. The material shall be of galvanized MS with glide base of ABS, diameter of the head of the glide screw shall be 40 mm. The adjustment in height possible shall be around +10 mm.

g. Stability The 50 –52 mm thick panel system shall be sufficiently rigid so that work surfaces and other accessories can be supported by them at desired point without affecting the overall stability.

h. Cable Management Cable wires shall be carried inside metal raceways located at the bottom of panels and also above or below the work surfaces. Bottom wire carrier shall be provided as a standard feature in all the partitions. Cable shall be carried on a continuous basis through slots at intermediate level by providing intermediate raceways. Intermediate raceway shall be of height 85-150 mm sandwiched between top and bottom block of panels. The vertical run to these raceways can be through the triangular vertical columns or concealed between a double skin panel or any other suitable vertical support. All external metal components are powder coated colour standard/nonstandard.

i. Edge trims and Joiner Extrusions: Edge trims for double skin panel system are made up of powder coated aluminum with PVC caps at the end and the joineries. The colour of the power coating will be as per colour specified by EPFO CONNECTORS should be of aluminum extrusions of angle configuration 90 deg .Etc.

Item No. 1.20 Providing & fixing in position the add on partition to increase the height of workstation partitions from 1200 to 1650. The specification and partition system to be same as low height partition as in Workstation (Panel Based) with prelaminated top.

Workstation (Tile Based) with post formed Top Providing and fixing partition 60-70mm thick having inner clear space of 4052mm for electrical wiring. The height of partition should be 1200-1250mm. All metallic parts shall undergo a seven stage anti rust treatment and shall be powder coated in matt finish to a thickness of 40-60 microns. All the hardware items should be as per BIFMA/ANSI standards. All other items as per IS standards.

Modular Partition -The modular partitions shall not be grouted in the floors. The modular partitions shall be an assembly of the following parts.

Levelers -Each frame shall be provided with two 8-15mm leveling bolts which allow 10-25mm adjustment for floor unevenness.

Frames Shall form the basic support structure for all other components. The vertical member of the frame bearing the load of brackets and storages shall be made of 1.5mm CRCA steel. The horizontal members shall be made of 1. On CRCA steel. The thickness of the frame shall be 35-45mm. Each individual module shall not be more than 1200mm in length. The frames shall also have prefabricated slots for fixing brackets used to support worktops. Overhead hampers, gable ends etc. All the verticals & horizontal frame shall be fixed with nut & bolts and shall not be welded.

Skirting : The frame shall have a skirting of 100-150mm height. The skirting shall be designed so that switches can be provided at the skirting level. The skirting shall be snap fitted on both sides with skirting plates made of 0.8mm thick CRCA steel. Wherever switches are provided on the skirting plates shall have the necessary slots.

Post/Covers -The frames shall be connected at the junctions by aluminium connectors. The post shall be made of aluminium extrusions of minimum 1.2m thickness.

Trims-The exposed vertical and horizontal faces of the frames shall be snap fitted with curve trims. The trims shall be made of aluminum extrusions of minimum 1.2mm thickness and 60- 70mm width.

Wire management-Partitions system shall have concealed wire management capabilities to meet requirement and technical specifications and shall be Officered for responsive and fire safe operations of power, telecommunications and data (LAN) and shall have the provision for raceway at bottom and middle level. Separate components for electrical data and telephone cables having adequate capability of both the vertical and horizontal wire movements. II Slots shall be provided on Frame to fix all electrical and data points. III Storage for excess wires in the partitions. IV Easy access for further maintenance and capacity for additional power, data Phone point to the panels without the need to dismantle work surface.

Title Finish-The partition shall have tiles made up of laminate/fabric/white maker as per direction of Officer-in-charge with the following details.

Laminated Tiles -The laminated tiles shall be made of min.9mm Pre laminate PLPB with decorative laminate on one side and balancing lamination on other side

Fabric Tiles -The fabric tiles shall be made of min 9mm soft board inside & covered with fabric pasted on them by PVA glue. It should be possible to replace the fabric by peeling it off.

Workstation consist of Work surface made of 25mm thick post formed particle board with 0.7mm decorative laminate on top & balancing laminate on unexposed face and having all exposed edges sealed with PVC edge banding tape. The worktop shall be supported with cantilever brackets made of MS steel duly powder coated. Work surface shall be provided with wire manager to carry wires from the bottom complete as per salient features, specification, drawing & directions of the Officer-in-charge. The workstation shall also be provided with name plate holder in acrylic of approx size 230 x 75mm. The workstation to be made in following sizes and configuration as per sizes and detail given in bill of quantites.

Add -On Partition Providing & fixing in position the add-on partition to increase the height of workstation partitions from 1200 to 1650. The specification and partition system to be same as low height partition as in Workstation (Tile Based) with post formed Top

Desk Based Workstation Providing & fixing Desk based system overall height 1150-1175mm with top in 25mm prelaminated particle board in curvilinear/linear shape having main post & legs in CRCA steel duly powder coated. The system shall have 25mm thick prelaminated particle board/soft board between 2 worktops. Below the worktop runs the cable tray in steel duly powder coated to run the cables. The screen shall have aluminium extruded end trims on both sides of screen. Height of screen shall be 600mm & it shall be projected 400mm above worktop level of 750mm thereby making overall height of workstation as 1150mm.

The workstation shall have a raceway beam panel made of CRCA steel in 0.8mm thickness duly powder coated shall be fixed below the worktop. It shall have separator in center to segregate power and data cables. It shall have provision to mount electrical & data switched on it face above or below worktop.

The workstation shall have Main Post minimum 100mm wide and shall be made of CRCA steel of 0.8mm thickness duly powder coated. It shall be covered with board at the top.

Workstation consists of work surface of 25mm thick prelaminated particle board having PVC edge lapping of 2mm thick on all exposed edges and 0.6mm on all butt edges & pressed at 200° C with hot melt glue on edge handing machines.

The Workstation shall have side quarter round privacy screen made of 25mm thick prelaminated particle board provided on both sides.

The Workstation shall be supported with Drawer unit having overall size 380x500x725ht. on one side Leg panel on the other side. Drawer unit shall be made of 18mm prelaminated particle board with inner drawer in steel duly powder coated moving on nylon rollers. It consists of one drawer and one open able shutter below with proper locking arrangement.

The Workstation shall also be provided with name plate holder in acrylic of approx x size 230x75mm. The Workstation to be made in following sizes and configuration as per sizes and detail given in bill of quantities.

Cashier Counter Providing & fixing modular cashier counter 60-70mm thick made up of partition of height (2900+/-300mm ht.) having CRCA section frame work having 12mm thick PLPB/SB/Glass, panel having bottom and middle raceway in steel & covers in extruded aluminium section duly powder coated and ABS plastic caps. The Front Cashier Panel shall be in glass with slit/hole for paper/cash/voice interaction.

One intermediate raceway to be provided below or above the worktop as decided by the Officer-in-charge. Partition to be supported by stability brackets wherever required.

The Counter is provided with a Sharer top of size 450mm (D) & work surface top of 600 (D) in 25mm thick post formed finish. The worktop shall be supported on one vertical support in 18mm prelaminated particle board.

The Workstation shall also be provided with name plate holder in acrylic of approx size 230 x 75mm. The Workstation to be made in following sizes and configuration as per sizes and detail given in the bill of quantities.

- a. 1200 x 600 mm
- b. 1350 x 600 mm

Full Height Partitions Providing and fixing Full height partition thickness 60-70mm thick and should have clear space of 40-52mm for electrical wiring. The height of partition should be 2700mm (approx) or up to false ceiling height. All metallic parts shall undergo a 7stage antirust treatment and shall be powder coated in matt finish to a thickness of 40-60 microns. All the hardware items should be as per BIFMA/ANSI standards. All other items as per IS standards.

Front/Side Full Ht Partition

Modular Partition-The modular partitions shall not be grouted in the floors. The modular partitions shall be an assembly of the following parts.

Levelers -Each frame shall be provided with two 8-12mm leveling bolts which allow 10- 25mm adjustment for floor unevenness.

Frames shall form the basic support structure for all other components. The main vertical member of the frame bearing the load of brackets and storages shall be made of 1.5mm CRCA steel.

The horizontal members shall be made of 1.0mm CRCA steel. The thickness of the frame shall be 68-75mm. Each individual module shall not be more than 1200mm in length. Additional height shall be achieved by mounting modules over them. The bottom module shall be mounted over a skirting of 85-150mm height. The skirting shall be designed so that switches can be provided on the skirting level. All the modules shall be of the same height. The frames shall also have prefabricated slots for fixing brackets used to support worktops. Overhead hampers, cable ends etc. The skirting shall be snap fitted on both sides with skirting plates made of 0.8mm thick CRCA steel. Wherever switches are provided on the skirting, the skirting plates shall have the necessary slots. Switches at the skirting level shall be mounted on the skirting.

Post -The frames shall be connected at the junctions by aluminium connectors. The post shall be made of aluminium extrusions of minimum 1.2mm thickness.

Trims-The exposed vertical and horizontal faces of the frames shall be snap fitted with curve trims. The trims shall be made of aluminum extrusions of minimum 1,2mm thickness and 60- 70mm width.

Wire Management -Partitions system shall have concealed wire management capabilities to meet requirement and technical specifications and shall be Officered for responsive and file safe operations of power, telecommunications and data (LAN) and shall have.

I. Separate components for electrical data and telephone cable having adequate capability of both the vertical and horizontal wire movements.

II. Slots shall be provided on tiles to fix all electrical and data points.

III. Stage of excess wires in the partitions IV Easy access for further maintenance and capacity of additional power, data phone point to the panels without the need to dismantle work surface and or partition/panel.

Tile Finish-1st and second module laminate tiles. 3rd and 4th module glass and 5th module fabric for front partition. 1st and second module laminate, 3rd, 4th and 5th module fabric for side partition. One pin up and one marker considered for each cabin.

Laminated Tiles-The laminated tiles shall be made of 9.5mm PLPB with 1mm lamination on both sides of the tile.

Fabric Tiles -The fabric tiles shall be made min 9mm soft board inside & covered with fabric pasted on them by PVA glue. It should be possible to replace the fabric by peeling it off.

PIN UP TILES The pin up tiles shall be made of 0.6mm metal sheet with fabric pasted on them on PVA glue. It should be possible to replace the fabric by peeling it off For each module 5 nos. magnetic coins with logo of EPFO is to be provided. **Note** : The partition should be adequately fixed

to the ceiling/wall as approved by Officer in charge. (For the purpose of measurement and payment only finished front area of partition shall be measured i.e. **Length X Breadth**)

Extra For Providing Glazed Panel

Extra for providing double glazed glass panel instead of laminate panel/ fabric panel as measured in Full Height Partitions.

Low Height Partitions for Officer's Cabin Providing & Fixing in position modular workstation having partition height from 1200 - 1500mm having thickness of 54mm+/-4mm. Partition panel consists of framework made of 1.5mm thick aluminium and would be finished by Aluminium alloy extrusions of 1.2-2.1 mm thickness 50-58 mm x 12-17mm of matching height of the panel and a top runner of powder coated aluminum extrusions 54mm+/-4mm x 12-13mm x 1.2 to 2.1mm thick. Further the Frame work should consist of an infill structure of batten of size 40-50x25-40mm Particle board honey comb inside. The outer layers shall be made of MDF/PPB of 3-4mm thickness and finished with Decorative laminated sheets of 0.6-1.0mm thickness having one side bearing the decorative surface for Bottom Panel & Fabric for top panel. The total block thus would be of 44-54mm thickness. This shall be attached to top panel by means of self tapping screws. All steel parts shall be pretreated for seven stage anti corrosion treatment followed by epoxy powder coating. Height of skirting shall be 85 to 150mm. One intermediate raceway to be provided below or above the worktop as decided by the Officer-in-charge. Partition to be supported by stability brackets wherever required. (For the purpose of measurement and payment only finished front area of partition shall be measured i.e Length X Breadth)

Table for RPFC (Option 1) Providing & fixing table having an overall size of (3000x1200x750) with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be precoated with a layer of polyurethane for better scratch resistance. The table shall have 2 former module supported on steel vertical post of 65mm dia duly powder coated. The main table shall have understructure having verticals made of 36mm thick post formed legs supported with 32(D) steel studs duly powder coated and modesty made of 18mm thick prelaminated particle board having decorative laminate on both side.

Side Unit: Providing & Fixing side Unit having overall size (1850x500x750)x 600mm without top & 1250mm with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be precoated with a layer of polyurethane for better scratch resistance. Side unit shall have understructure having verticals made of 25mm thick post formed and made of 18mm thick prelaminated particle board having decorative laminate. The side unit shall have a provision for keyboard, Openable space for CPU printer shelf and an open able shutter in 18mm membrane finish as per diagram.

Back Unit : Providing & fixing Back Unit having overall size (3000x500x750) and top made of 36mm thick board pressed with 0.4mm thick membrane foil and pressed with PU glue. The foil shall be precoated with a layer of polyurethane for better scratch resistance. Storage unit of size 2550 x 500 x 714 shall have understructure having verticals made of 18mm thick prelaminated particle with 2 open able shutter storage and drawer fascia in membrane finish and glass.

Table for RPFC (Option 2) Providing & Fixing angular table having an overall size of (2900 x 1050 x 750) with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be precoated with a layer of polyurethane for better scratch resistance, in 2 angular pieces. The main table shall have understructure having verticals made of 36mm thick post formed legs with modesty made of 18mm thick prelaminated particle board having decorative laminate on both sides. The table shall also have a Drawer Unit of Size 460 x 575 x 550 made up of 2 drawer + 1 Filling in 18mm prelaminated particle board with membrane facia in inner steel.

Side Unit: Providing & Fixing Side Unit having overall size (2250 x550x714)x 750mm without top and 1500mm with top made of 35mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be precoated with a layer of polyurethane for better scratch resistance. Table shall have understructure made of 18mm thick prelaminated particleboard having decorative laminate on both sides. The side unit shall have open able shutter storage & 3 drawer unit, with facia in membrane finish.

Back Unit : Providing & Fixing Back Unit having overall size (3000x550x1200mm (Ht) (750+450) with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be precoated with a layer of polyurethane for better scratch resistance. Storage shall have understructure having verticals made of 18mm thick prelaminated particle. The storage of

size 2450 x 550 x750 + 450 (H) shall have two openable shutter storages and lateral filing drawer unit. The top shall have provision of placing files vertically in a slanting position with extended top by 650mm to cover the corner.

Table for APFC Providing & Fixing table having an overall size of (2300x900/1100x750) with top made of 36mm thick post formed particle board and former module made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be precoated with a layer of polyurethane for better scratch resistance. The table understructure shall have vertical leg made of 25mm thick post formed particle board on one side and supported by three drawer unit made of 18mm thick PLPB with 50(D) studs made of steel duly powder coated and modesty made of 18mm thick prelaminated particle board having decorative laminate on both sides.

Side Table Providing & Fixing side table having an overall size of (1800 x 500 x 714) 600mm without top and 1200mm with top having top made of 36mm thick post formed particle board. The understructure shall be made of 18mm thick PLPB having open able shutters and provision CPU and printer. The keyboard shall also be provided in 25mm post formed finish.

Back Unit Providing & Fixing back storage unit having an overall size of 1800+500x500x750+450 (HT) having top made of 36mm thick post formed particle board. The understructure shall be made of 18mm thick prelaminated particle board. The unit shall have two storages with openable shutter. The top shall have provision of placing files vertically in a slant position with extended top by 500mm to cover the corner.

Executive Table Providing and Fixing in position executive table having 36mm thick post formed top of particle board flat pressed three layered medium density grade-Ii confirming to IS:3087 having necessary provision for wire management data/computer/telephone cabling a 18mm thick modesty panel of prelaminated particle board three layered medium density grade -II type –II confirming to IS : 12823 complete as per salient technical features, specifications, drawings and direction of the Officer-in-charge. The vertical shall be made of 25mm particle board in post formed finish.

- a. 2100x1050x750mm
- b. 1800x900x750mm

Standard Table Providing and Fixing in position table having 25mm thick post formed top of particle board flat pressed three layered medium density grade-II confirming to IS :3087 having necessary provision for wire management data / computer/ telephone cabling having modesty and vertical panel in 18mm thick prelaminated particle board three layered medium density grade-II, type –II confirming to IS :12823 complete as per salient technical features, specifications, drawings and directions of the Officer-in-charge and without pedestal storage.

- a. 1500x750x750mm (Table for AO's/EO's)
- b. 1350x600x750mm (Table for Supervisor)
- c. 1200x600x750mm (Table for staff and printer etc)

Side Unit 1200 x 600 x 725mm Providing & fixing of side Unit of size 1200mm x 600mm x 725mm having top made of 25mm thick post formed particle board three layered medium density grade -II and understructure made of 18mm thick prelaminated particle board three layered medium density grade –II type – II confirming to IS : 12823 having two drawer plus one filling drawer made of 18mm thick prelaminated particle board and inner in steel of size 372 x 550 mm, keyboard tray in 25mm thick PFT and space for CPU. All exposed edges of PLPB shall be sealed with PVC edge banding tape.

Side Unit 900 x 450 x 775mm Providing & fixing of Side Unit having an over all size of 900mm x 450mm x 725mm having top made of 25mm thick post formed particle board laminate on top and understructure made of 18mm thick prelaminated particle board having two openable shutter and two drawer with all exposed edges sealed with PVC edge banding tape and with proper locking arrangement.

Side Unit 900 x 450 x 725mm Providing & fixing of Side Unit having an over all size of size 900mm x 450mm x 725mm having top made of 25mm thick post formed particle board laminate on top and understructure made of 18mm thick prelaminated particle board having one openable shutter on one side with shelf and two top drawers and one filing drawer on other side with all exposed edges sealed with PVC edge banding tape and provided with proper locking arrangement.

Conference Table Providing and fixing Conference table of size as per approved drawing having top made of 36 mm thick MDF board substrate skinned with 0.4mm thick. membrane foil clad pressed with hot PU glue. The foil shall be precoated with a layer of polyurethane for better scratch resistance. The table verticals shall be made of 25 mm thick post formed particle board and modesty

shall be made of 18 mm thick pre laminated particle board. The table shall be provided in different configuration / design. The rate shall be quoted as per seat basis only.

Drawer and Storage Providing and fixing drawer pedestal unit made up of CRCA steel duly powder coated of thickness 22SWG having two drawers and one filing drawer, duly powder coated and drawer running on telescopic channels full extension & with central lock duly powder coated. The drawer shall also have pencil tray made up of A B C plastic with separate section for pencils and stationary etc. of size 400x150. The drawer shall be provided in the following sizes.

375x550x725mm
450x550x725mm

Pencil Drawer Providing & fixing pencil Drawer unit of size 300 x 300 x 75mm made of body in steel duly powder coated and facia in 18mm thick prelaminated particle board.

Pedestal Drawer Providing & Fixing pedestal drawer unit of size 450x500x725mm having 1 drawer at top and bottom open for CPU, made of 18mm thick prelaminated particle board. The inner drawer shall be made of steel duly powder coated & shall have proper locking arrangement with drawer sliding on nylon rollers channels. The Back of bottom shall have wire manager for wires etc. The Drawer shall also have Pencil Tray made up ABC plastic with separate section for pencil & stationary etc of size 300x150.

Pedestal Unit Providing & Fixing pedestal unit of size 450x500x725mm having 1 drawer at top and bottom having open able shutter made of 18mm thick prelaminated particle board. The inner drawer shall be made of steel duly powder coated & shall have proper locking arrangement with drawer sliding on nylon rollers channels. The Drawer shall also have Pencil Tray made up ABC plastic with separate section for pencil & stationary etc of size 300x150.

Overhead Storage Providing & Fixing overhead storage units wall partition hung made up of 18mm prelaminated particle board having two open able shutters with all exposed edges sealed with 2mm PVC edge banding tape & with proper locking arrangement. The depth of the overhead shall be 350mm with height as 400mm.

Storage Unit Providing & fixing Storage Units of 750mm-1200mm height x 450mm depth having top made of 25mm thick post formed particle board flat pressed three layered medium density grade – II confirming to IS : 3087 and understructure made of 18mm thick prelaminated particle board three layered medium density grade – II type – II confirming to IS : 12823 having two open able shutters. All exposed PLPB edges shall be sealed with PVC edge banding tape. The storage shall have proper locking arrangement with duplicate keys.

Providing & fixing Storage Units of 1350mm -2100mm height x 450mm depth made of 18mm thick prelaminated particle board three layered medium density grade – II type – II confirming to IS : 12823 having two open able shutters. Exposed PLPB edges shall be sealed with PVC edge banding tape. The storage shall have proper locking arrangement with duplicate keys.

COMPACTOR Manufacturing, Supplying and fixing in place modular steel box type compactors 2080mm height of make as approved by Officer – in charge with following configuration and specification, consisting of Single Faced Fixed Drive, single Faced.

Mobile Drive, Double Faced Mobile Drive consisting of Single Body, 2 Bodies, 3 Bodies, thickness of side sheet of body is 1mm (CRCA Grade – II Steel), Back Thickness 0.80mm (CRCA Grade -II Steel), Shelf thickness 0.80mm (CRCA Grade – II Steel), understructure sheet thickness 2.5mm HR Steel all steel components to be powder coated and baked at 200°C with 40 -50 micron coating thickness. And all steel components shall be given 7 tank antirust phosphating treatments. Including the cost of locks and handles etc.

a) Providing and fixing compactors with manual drive over all size
2080 (H) x 910(W) x 455(D) mm (Single Body)

- i) Single faced fixed
- ii) Single faced mobile
- iii) Double faced mobile

b) Providing & fixing Compactors with mechanical drive with rotating handle over all size 2080 (H) x 1820 (W) x 455 (D)mm (2Body) i) Single faced fixed ii) Single faced mobile iii) Double faced mobile c) Providing & fixing Compactors with mechanical drive with rotating handle over all size

2080 (H) x 2730 (W) x 455 (D)mm (3Body) i) Single faced fixed ii) Single faced mobile iii) Double faced mobile

Keyboard Trays Providing and fixing post formed key board trays of size 600 x 350mm made out of 25mm thick particle board with post formed decorative laminate on top having balancing lamination on the unexposed face in work stations, executive table or side units in approved colour and texture as per salient technical features, specifications, drawings and directions of the Officer – in – charge.

CPU Trolley Providing and fixing CPU trolley made of size 220 x 250 x 250mm having adjustable width and locable castors at base, made of 1.60mm thick steel balancing laminate complete as per salient technical features, specifications, drawings and directions of the Officer – in – charge.

Work Surface Providing & fixing Work surface / sharer top made up of 25mm thick post formed particle board flat pressed three layered medium density grade-II confirming to IS : 3087 having 0.70mm thick decorative laminate on top and 0.60mm thick balancing laminate on unexposed face. The front edge of worktop shall have exposed edges which shall be sealed with PVC edge banding tape. The sharer top can be used as top to accommodate telephone, printer and etc. Providing & fixing Work surface / sharer top made up of 25mm thick post formed particle board having decorate laminate on the top and balancing laminate on unexposed face, having all exposed edges sealed with PVC edge banding tape. The sharer top can be used as top to accommodate telephone, printer and etc.

Vertical Support Providing & fixing Vertical Support in 18mm Prelaminated particle board three layered medium density grade-II Type-II confirming to IS : 12823 having 0.70mm thick decorative laminate on both sides and all exposed edges shall be sealed with PVC edge banding tape.

Centre Table Providing and fixing center table of the following sizes having top made of 12 mm thick beveled edges glass and understructure made of 18 mm thick prelaminated particle board three layered medium density grade –II type II confirming to IS: 12823 and having all exposed edges sealed with PVC edge banding tape.

- a) Size – 1200 mm x 600 mm x 450 mm – center Table
- b) Size – 900 mm x 450 mm x 450 mm – center Table
- c) Size – 450 mm x 450 mm x 450 mm – Side Table

Providing and placing of chair for RPF. Upholstery/Frame : Leatherite/Fabric with double ply with foam & polyfill. Arms : Wooden arms with Melamine polish with chrome plated end caps on both handles. Height Adjustment : Gas Lift Base : Steel Inserted in Chrome plated Base.

Chair for RPF's Visitor Upholstery/Frame : Leatherite/Fabric with double ply with foam & polyfill. Arms : Wooden arms with Melamine polish with chrome plated end caps on both handles. Base : Fixed Chrome plated Base.

Chair for APFC, Head Conference Chair Supplying and assembling executive high back revolving steel chairs with arms titling back adjustment mechanism having high density molded PU foam padded seat and back with fabric backing complete as per the salient technical features, specifications, design and drawings and direction of the Officer-in-charge.

Chair for AO's & Conference chair Supplying and assembling executive low back revolving steel chairs with arms titling back adjustment mechanism having high density molded PU foam padded seat and back with fabric backing complete as per the salient technical features, specifications, design and drawings and direction of the Officer-in-charge.

Visitor Chair Supplying and assembling low back steel chairs with PU having high density molded PU foam padding in seat and back with fabric backing complete as per the salient technical features, specifications, design and drawings and direction of the Officer-in-charge.

High Back Executive Chair Upholstery/Frame : Steel frame in back, covered with nylon net with hot pressed ply in seat covered with molded PU foam. Back rest cushion adjustable . Arms : Adjustable PP/ chrome plated arms. Height Adjustment : Gas Lift with 3 pc telesonic bello assembly Base : Steel Inserted in Chrome plated Base.

Staff & Supervisor Chair Work Station Revolving Medium Back Chair with push mechanism, polypropene seat and back cover, molded PU foam in seat and back, PU armrest and Nylon base Workstation Chair (Equivalent to Godrej Model No. Net Chair) Upholstery : Frame seat in 12 mm

molded ply & molded PU foam. Back in 19 mm CRC frame with net. 22 gauge sheet Base. Arms : PU arms resting on Chrome plated base. Height adjustment : gas lift with 3 pc.

Providing & placing of Multiseater Chairs Multi seater : having molded laminated ply in seat & back, with wooden arms 19mm CRC pipe steel frame duly powder coated side in 'D' pipe and base in 1 1/2 " pipe in 14 gauge.

- a) Multi seater 3 seater with arms
- b) Multi seater 2 seater with arms
- c) Multi seater 1 seater with arms
- d) Multiseater Chairs

SIDE FRAME ASSEMBLY : The side frame assembly is fitted to the two ends of the connecting beam assembly to from the leg-cum-armrest assembly, it is made of a MS, ERW. Tube dia 3.81 cm. (1 1/2") x 14 BG thk. And black powder coated. The ends are fitted with ABS molded end caps.

TIE MEMBERS: It is the connecting beam assy. which holds the two frames. The tie-member is made of a MS. ERW. Tube dia 3.81cm (1 1/2")X 14 BG thk. And black powder coated. The seat/back assemblies are mounted of one of the tie-member which has 5cm x 5.5cm long x 0.5cm. thick M.S. Std, angles welded to mount the seat and back.

SEATREST ASSEMBLY : The seat rest assembly consists of a fabricated innerframe assembly insitu-molded with polyurethane foam having density = 45+/-2kg / cm³. The hardness of the p.u foam = 23-27kgs on humped m/c for 25% compression of the foam. The complete kgs. on humped m/c for 25% compression of the foam. The complete molded seat rest assembly is covered with a replaceable fabric upholstery cover.

Seat Size : 52.0cm (W) x 50.0cm (D) x 6.0cm (T)

BACKREST ASSEMBLY : The back rest assembly is flexing type and consists of a fabricated innerframe assembly insitu-molded with polyurethane foam having density = 45+/-2kg / cm³. The hardness of the p.u foam = 16-20kgs on humped m/c for 25% compression of the foam. The complete molded back rest assembly is covered with a replaceable fabric upholstery cover. Back Size : 52.0cm (W) x 59.0cm (H) x 6.0cm (T)

AGREEMENT FORMAT

Agreement No **THIS AGREEMENT** made onday of Two thousand thirteen between Registrar General on behalf of High Court/District Court herein after called the Employer (which expression shall, wherever the context so demands or requires, includes their successors in Office and assigns) on the one part and hereinafter called the contractor (which expression shall wherever the context so demands or requires, includes his/their successors and assigns) of the other part.

WHEREAS – the Employer is desirous that certain works should be executed viz. Providing interior furnishing and modular furniture work at High Court and Subordinate Courts of Madhya Pradesh Offices in the State and has by letter of Award No..... respectively from **High Court Jabalpur** as per accepted tender submitted by the contractors for the execution, completion and maintenance of such works.

NOW THIS AGREEMENT WITNESSETH as follows:-

1. In this Agreement, words and expressions shall have the same meaning as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents in conjunction with Addendum/Corrigendum to Tender Documents shall be deemed to form and be read and constructed as part of the agreement viz:-
 - a) This form of agreement.
 - b) The Letter of Awards.
 - c) The Instructions to Tenderer.
 - d) The General Conditions of the Contract.
 - e) The special Conditions of the contract.
 - f) The Technical specifications and drawings for furniture.
 - g) Priced bill of quantities.
 - h) All correspondence done in this regard.
1. The aforesaid documents shall be taken as complementary and mutually explanatory of one another, but in the case of ambiguities or discrepancies, shall take precedence in the order set out above.
2. Performance guarantee for a sum of equal to 5% (five percent) of tendered value shall be provided by you as per clause of special contract.
3. The delivery of furniture items shall be executed as per conditions given in the tender document.
4. Payment shall be made as per the conditions stipulated in the tender document.
5. Supply of material shall be done within 60 days from the date of placing the work order by the High Court or District Court. The bidder must note that the successful bidder should give a performance guarantee in the form of bank guarantee amounting to 5% of the order. The performance guarantee should be furnished after order for supply is placed, and should be valid up to expiry of the maintenance period.
6. **TAXATION:** Recovery on account of Income Tax shall be made as per the provisions of the Income Tax Act. 1961 and rules made there under.

7. LIQUIDITY DAMAGES: If the contractor fails to maintain the required speed and the work is not completed during the stipulated time period, High Court and District Court shall recover liquidated damages at the rate of ¼ % (one quarter percent) of the total cost of the work per week of delay subject to a maximum of 10% (Ten Percent) of the total work order value, or such amount as may be fixed by the Registrar General.

a) Request for extension of time, to be eligible for consideration, shall be made by the Contractor in writing within fourteen days of the happening of the event causing delay. The contractor may also, if practicable, indicate in such a request the period for which extension is desired.

b) In any such case the authority may give a fair and reasonable extension of time for completion of the work, such extension shall be communicated to the Contractor by the Registrar General/ Officer-in-Charge.

9. Payment on Account: A. The Contractor shall submit the invoices after verification by the officer nominated by the Registrar General of High Court or the officer nominated by the District Judge of concern District Court for the delivery and installation work executed in the respective office / court. Payment on account for admissible shall be made on the Registrar General /Officer-in-charge certifying the sum to which the Contractor is considered entitled by way of payment for the following. All work executed, after deducting from the amounts already paid, the security deposit and such other amounts as may be deductible or recoverable in terms of the Contract. 75 per cent of the cost of any materials which are in the opinion of the Registrar General reasonably required in accordance with the Contract and have been brought to site for incorporation in the installation and delivery of furniture work and are safeguarded against loss due to any cause whatsoever to the satisfaction of the Registrar General, but have not been so incorporated provided the contractor provides as insurance cover for the full cost of perishable materials. The advance payments shall be adjusted as and when materials are utilized in installation and delivery of furniture work. The amount admissible for interim bills shall be normally paid within a month from the date of receipt of the bill by the Registrar General after such verification as is considered necessary.

10. Tax Recovery : Before releasing payment to the Contractor, tax recovery shall be made from the contractor"s bill at the rate as applicable during that time as per prevailing norms of the Government.

11. MAINTENANCE PERIOD: The contractor shall be fully responsible for the quality, workmanship and structural safety. Contractor shall be fully responsible for liability of defects in the installation and delivery of furniture work him for a period of one year from the date of successful handing over of the work. The contractor at his own cost and expenses shall rectify all defects observed during the defects liability period. In the event of failure on the part of the contractor to rectify the defects the same may, without prejudice to any other right available to it in law, be rectified by High Court for and on behalf of contractor. High Court shall have the right to deduct or set off the expenses incurred by it in rectifying the defects as aforesaid from/against any amount due and payable or becoming due and payable by High Court to the contractor under this agreement or any other contractor what-so-ever.

12. Liability for Damage, Defects of Imperfections and Rectification thereof: If the Contractor or his workman or employees shall injure or destroy and part of the building in which he may be working or any building, road, fence, etc. contiguous to the premises on which the work or any part of it is being executed, or if any damage shall happen to them while in progress the Contractor shall upon receipt of a notice in writing in that behalf make the same good at his own expense. If it shall appear to the Registrar General or his authorized officer at any time during construction or

reconstruction or prior to the expiration of the Defects Liability Period, that any work has been executed with unsound, imperfect or unskilled workmanship or that any material or articles provided by the Contractor for execution of the work are unsound or of a quality inferior to that contract for, or otherwise not of defective or improper materials or workmanship, the Contractor shall, upon receipt of a notice in writing in that behalf from the Registrar General, forth with rectify or remove and reconstruct the work so specified in whole or in part, as the case may require or as the case may be, and /or remove the materials or articles and provide other proper and suitable materials or articles at his own expense, notwithstanding that the same may have been inadvertently passed, certified in his notice aforesaid, the Registrar Genera may rectify or remove and re-execute the work and/or remove and replace with others the materials or articles complained so as the case may be, by other means at the risk and expense of the contractor.

13. In consideration of the payments to be made to the contractor as hereinafter mentioned, the contractor hereby covenants with the employer to execute, complete and maintain the works in conformity in all respects within the provisions of the contract.

14. The Employer hereby covenants to pay to the contractor in consideration of the execution, completion and maintenance of the works at contract price at the time and in the manner prescribed by the contract.

In **WITNESS** whereof the parties hereto have caused their respective common seals to be hereinto affixed (or have herewith set their respective hand and seals) the day and year first above written.

SIGNED SEALED AND DELIVERED BY
(Name Designation and address of the authorized Signatory)
Address of authorized Signatory on behalf of Employer, High Court

Witness:-

1.....

2.....

Witness:-

1.....

2.....

GUIDELINES FOR FILLING UP THE FINANCIAL BID DOCUMENT

1. The Financial Bid Document shall be read in conjunction with the Instructions to Tenderers, General and Special Conditions of Contract Technical Specifications.
2. The basis of payment will be the actual quantities of work ordered and carried out, as measured by the Contractors and verified by the officer of the High Court in case of High Court and officer of the District Court in the case of supply to District Court and valued at the rates and prices tendered in the priced Bid Document where applicable and otherwise at such rates and prices as the officer may fix within the terms of the Contract.
3. The rates and prices tendered in the financial price bid document shall, except in so far as it is otherwise provide under the Contract, include all constructional plan, labour supervision, material, erection, maintenance, insurance, profit, VAT, state commercial Taxes and other duties as applicable.
4. The tenderer should quote rate against each item in figure and as well as words.
5. Tenderers shall price the schedule of quantities in Indian Rupees only.
7. Rate should be quoted for all items for which quantity given.
8. Rate may also be quoted for the items quantity not given as in case of necessity at site, the same will be executed.
9. Any unfilled and incomplete financial bid will be summarily rejected.

FINANCIAL BID DOCUMENTS

Sr. No.	Description	Unit	Approximate Qty	Rate	Amount
	SECTION A (Workstation)				
1.1	Workstation (Panel Based) with Prelaminated Top				
	<p>Providing & Fixing in position modular workstation having partition height from 1135 -1200mm having thickness of 54mm +/-4mm. Partition panel consists of framework made of 1.5mm thick aluminum and would be finished by Aluminum alloy extrusions of 1.2-2.1mm thickness 50-58 mm x 12-17mm of matching height of the panel and a top runner of powder coated aluminum extrusions 54mm +/-4mm x 12-13mm x 1.2 to 2.1mm thick. Further the Framework should consist of an infill structure of batten of size 40-50x25-40mm Particle board honey comb inside. The outer layers shall be made of MDF/PPB of 3-4mm thickness and finished with Decorative laminated sheets of 0.6 -1.0mm thickness having one side bearing the decorative surface for Bottom Panel & Fabric for top panel. The total block thus would be of 44-54mm thickness. This shall be attached to top panel by means of self tapping screws. All steel parts shall be pretreated for seven stages anti corrosion treatment followed by epoxy powder coating. Height of skirting shall be 85 to 150mm. One intermediate raceway to be provided below or above the worktop as decided by the Officer-in-charge. Partition to be supported by stability brackets wherever required. Workstation consists of work surface of 25mm thick prelaminated particle board having PVC edge lipping of 2mm thick on all exposed edges and 0.6mm on all butt edges & pressed at 200o C with hot melt glue on edge banding machines. The worktop shall be supported by cantilever/ brackets made of MS steel duly powder coated. The Workstation shall also be provided with name plate holder in acrylic of approx size 230x75mm. The Workstation to be made in following sizes and configuration as per sizes and detail as mentioned:-</p>				
	Type A				
a)	H Module with Rectangular Work surface of size 1200x600mm (2 Person)	Each	NIL		
b)	T Module with Rectangular Work surface of size 1200x600mm (2 Person)	Each	NIL		
c)	U Module with Rectangular Work surface of size 1200x600mm (1 Person)	Each	NIL		
d)	L Module with Rectangular Work surface of size 1200x600mm (1 Person)	Each	NIL		
e)	H Module with Rectangular Work surface of size 1350x600mm (2 Person)	Each	NIL		
f)	T Module with Rectangular Work surface of size 1350x600mm (2 Person)	Each	NIL		
g)	U Module with Rectangular Work surface of size 1350x600mm (1 Person)	Each	NIL		
h)	L Module with Rectangular Work surface of size 1350x600mm (1 Person)	Each	NIL		
	Type B				
i)	H Module with Trapezoidal Work surface of size 1200x600/750mm (2 Person)	Each	NIL		
j)	T Module with Trapezoidal Work surface of size 1200x600/750mm (2 Person)	Each	NIL		
k)	U Module with Trapezoidal Work surface of size 1200x600/750mm (1 Person)	Each	NIL		
l)	L Module with Trapezoidal Work surface of size 1200x600/750mm (1 Person)	Each	NIL		
m)	H Module with Trapezoidal Work surface of size 1350x600/750mm (2 Person)	Each	NIL		

n)	T Module with Trapezoidal Work surface of size 1350x600/750mm (2 Person)	Each	NIL		
o)	U Module with Trapezoidal Work surface of size 1350x600/750mm (1 Person)	Each	NIL		
p)	L Module with Trapezoidal Work surface of size 1350x600/750mm (1 Person)	Each	NIL		
	Type C				
q)	Curvilinear Module 1800x1500x600mm (For one person)	Each	NIL		
r)	Curvilinear Module 1500x1500x600mm (For two persons)	Each	NIL		
s)	Curvilinear Module 1500x1500x600mm (For four persons)	Each	NIL		
t)	Curvilinear Module 2100x1800x600mm (For one person)	Each	NIL		
u)	Curvilinear Module 1500x1350x600mm (For two persons)	Each	NIL		
v)	Curvilinear Module 1500x1350x600mm (For four persons)	Each	NIL		
1.2	Providing & fixing in position the addon partition to increase the height of workstation partitions from 1200 to 1650. The specification and partition system to be same as low height partition as in item no. 1.1.	Sqm	NIL		
2.1	Workstation (Tile Based) with Post formed Top				
	<p>Providing and fixing partition 60-70mm thick having inner clear space of 40-52 mm for electrical wiring. The height of partition should be 1200-1250mm. All metallic parts shall undergo a 7 stage antirust treatment and shall be powder coated in matt finish to a thickness of 40-60 microns. All the hardware items should be as per BIFMA/ANSI standards. All other items as per IS standards. Modular Partition -The modular partitions shall not be grouted in the floors. The modular partitions shall be an assembly of the following parts:-Levelers -Each frame shall be provided with two 8-15mm leveling bolts which allow 10-25mm adjustment for floor unevenness. Frames shall form the basic support structure for all other components. The main vertical member of the frame bearing the load of brackets and storages shall be made of 1.5mm CRCA steel. The horizontal members shall be made of 1.0mm CRCA steel. The thickness of the frame shall be 35-45mm. Each individual module shall not be more than 1200mm in length. The frames shall also have prefabricated slots for fixing brackets used to support worktops. Overhead hampers, gable ends. Etc. All the verticals & horizontal frame shall be fixed with nut & bolts and shall not be welded. Skirting: The frame shall have a skirting of 100-150mm height. The skirting shall be designed so that switches can be provided at the skirting level. The skirting shall be snap fitted on both sides with skirting plates made of 0.8m thick CRCA steel. Wherever switches are provided on the skirting plates shall have the necessary slots. Post/Covers-The frames shall be connected at the junctions by aluminum connectors. The post shall be made of aluminum extrusions of minimum 1.2m thickness. Trims-The exposed vertical and horizontal faces of the frames shall be snap fitted with curve trims. The trims shall be made of aluminum extrusions of minimum 1.2mm thickness and 60-70mm width. Wire management -Partitions system shall have concealed wire management capabilities to meet requirement and technical specifications and shall be Officered for responsive and fire safe operations of power, telecommunications and data (LAN) and shall have the provision for raceway at bottom and middle level.</p>				
	I. Separate components for electrical, data and telephone cables having adequate capability of both the vertical and horizontal wire movements. II. Slots shall be provided on Frame to fix all electrical and data points. III. Storage for excess wires in the partitions. IV. Easy access for further maintenance				

	and capacity for additional power, data, phone point to the panels without the need to dismantle work surface. Tile Finish -The partition shall have tiles made up of laminate/ fabric/ white maker as per direction of Officer-in-charge with the following details: Laminated Tiles -The laminated tiles shall be made of min. 9mm Pre laminate PLPB with decorative laminate on one side and balancing lamination on other side. Fabric Tiles -The fabric tiles shall be made of min 9mm soft board inside & covered with fabric pasted on them by PVA glue. It should be possible to replace the fabric by peeling it off. Workstation consist of Work surface made of 25mm thick post formed particle board with 0.7mm decorative laminate on top & balancing laminate on unexposed face and having all exposed edges sealed with PVC edge banding tape. The worktop shall be supported with cantilever brackets made of MS steel duly powder coated. Work surface shall be provided with wire manager to carry wires from the bottom complete as per salient features, specification, drawing & directions of the Officer-In-Charge. The Workstation shall also be provided with name plate holder in acrylic of approx size 230x75mm. The Workstation to be made in following sizes and configuration as per sizes and detail menitoned.				
	Type D				
a)	H Module with Rectangular Work surface of size 1200x600mm (2 Person)	Each	NIL		
b)	T Module with Rectangular Work surface of size 1200x600mm (2 Person)	Each	NIL		
c)	U Module with Rectangular Work surface of size 1200x600mm (1 Person)	Each	NIL		
d)	L Module with Rectangular Work surface of size 1200x600mm (1 Person)	Each	NIL		
e)	H Module with Rectangular Work surface of size 1350x600mm (2 Person)	Each	NIL		
f)	T Module with Rectangular Work surface of size 1350x600mm (2 Person)	Each	NIL		
g)	U Module with Rectangular Work surface of size 1350x600mm (1 Person)	Each	NIL		
h)	L Module with Rectangular Work surface of size 1350x600mm (1 Person)	Each	NIL		
	Type E				
i)	H Module with Trapezoidal Work surface of size 1200x600/750mm (2 Person)	Each	NIL		
j)	T Module with Trapezoidal Work surface of size 1200x600/750mm (2 Person)	Each	NIL		
k)	U Module with Trapezoidal Work surface of size 1200x600/750mm (1 Person)	Each	NIL		
l)	L Module with Trapezoidal Work surface of size 1200x600/750mm (1 Person)	Each	NIL		
m)	H Module with Trapezoidal Work surface of size 1350x600/750mm (2 Person)	Each	NIL		
n)	T Module with Trapezoidal Work surface of size 1350x600/750mm (2 Person)	Each	NIL		
o)	U Module with Trapezoidal Work surface of size 1350x600/750mm (1 Person)	Each	NIL		
p)	L Module with Trapezoidal Work surface of size 1350x600/750mm (1 Person)	Each	NIL		
	Type F				
q)	Pentagon L Module 1500x1500mm (For one person)	Each	NIL		
r)	Pentagon T Module 1500x1500mm (Shared two persons)	Each	NIL		
s)	Pentagon + Module 1500x1500mm (Shared four persons)	Each	NIL		
t)	Pentagon L Module 1800x1800mm (For one person)	Each	NIL		
u)	Pentagon T Module 1800x1800mm (Shared two persons)	Each	NIL		
v)	Pentagon + Module 1800x1800mm (Shared four persons)	Each	NIL		

2.2	Providing & fixing in position the addon partition to increase the height of workstation partitions from 1200 to 1650. The specification and partition system to be same as low height partition.	sqm	NIL		
3	Desk Based Workstation				
	Providing & fixing Desk based system overall height 1150-1175mm with top in 25mm prelaminated particle board in curvilinear/ linear shape having main post & legs in CRCA steel duly powder coated. The system shall have 25mm thick prelaminated particle board/ soft board between 2 worktops. Below the worktop runs the cable tray in steel duly powder coated to run the cables. The screen shall have aluminum extruded end trims on both sides of screen. Height of screen shall be 600mm & it shall be projected 400mm above worktop level of 750mm thereby making overall height of workstation as 1150mm. The workstation shall have a raceway beam panel made of CRCA steel in 0.8mm thickness duly powder coated shall be fixed below the worktop. It shall have separator in center to segregate power and data cables. It shall have provision to mount electrical & data switches on it face above or below worktop. The workstation shall have Main Post minimum 100mm wide and shall be made of CRCA steel of 0.8mm thickness duly powder coated. It shall be covered with board at the top. Workstation consists of work surface of 25mm thick prelaminated particle board having PVC edge lipping of 2mm thick on all exposed edges and 0.6mm on all butt edges & pressed at 200o C with hot melt glue on edge banding machines. The Workstation shall have side quarter round privacy screen made of 25mm thick prelaminated particle board provided on both sides. The Workstation shall be supported with Drawer unit having overall size 380x500x725ht. on one side Leg panel on the other side. Drawer unit shall be made of 18mm prelaminated particle board with inner drawer in steel duly powder coated moving on nylon rollers. It consists of one drawer and one open able shutter below with proper locking arrangement. The Workstation shall also be provided with name plate holder in acrylic of approx size 230x75mm. The Workstation to be made in following sizes and configuration as per sizes and detail as mentioned:-				
	Type G				
a)	Linear Main T Module 1200x600 - (For 2 persons)	Each	NIL		
b)	Linear Single Addon Module 1200x600 (For 1 Persons)	Each	NIL		
c)	i i l d l () Linear Main Plus Module 1200x600 -(For 4 persons)	Each	NIL		
d)	Linear Double Addon Module 1200x600 (For 2 Person)	Each	NIL		
	Type H				
e)	Curvilinear 1500x1500 Single Module (For 1 Person)	Each	NIL		
f)	Curvilinear 1500x1500 T Module for (2 Persons)	Each	NIL		
g)	Curvilinear 1500x1500 Plus Module for (4 Persons)	Each	NIL		
4	Cashier Counter Providing & Fixing modular cashier counter 60-70mm thick made up of partition of height (2900 +/-300mm ht.) having CRCA section frame work having 12mm thick PLPB/SB/Glass, panels having bottom and middle raceway in steel & covers in extruded aluminum section duly powder coated and ABS plastic caps. The Front Cashier Panel shall be in glass with slit/hole for paper/cash/voice interaction. One intermediate raceway to be provided below or above the worktop as decided by the Officer-in-charge. Partition to be supported by stability brackets wherever required. The Counter is provided with a Sharer top of size 450mm (D) & work surface top of 600 (D) in 25mm thick post formed finish. The				

	worktop shall be supported on one vertical support in 18mm prelaminate particle board. The Workstation shall also be provided with name plate holder in acrylic of approx size 230x75mm. The Workstation to be made in following sizes and configuration as per sizes and detail as mentioned:-				
a)	1200x600	Each	NIL		
b)	1350x600	Each	NIL		
5 a)	Full Height Partitions	Sqm	NIL		
	<p>Providing and fixing Full height partition thickness 60-70mm thick and should have clear space of 40-52 mm for electrical wiring. The height of partition should be 2700mm (approx) or upto false ceiling height. All metallic parts shall undergo a 7 stage antirust treatment and shall be powder coated in matt finish to a thickness of 40-60 microns. All the hardware items should be as per BIFMA/ANSI standards. All other items as per IS standards. Front/ Side Full Ht. Partition Modular Partition -The modular partitions shall not be grouted in the floors. The modular partitions shall be an assembly of the following parts:-Levelers -Each frame shall be provided with two 8-12mm leveling bolts which allow 10-25mm adjustment for floor unevenness. Frames shall form the basic support structure for all other components. The main vertical member of the frame bearing the load of brackets and storages shall be made of 1.5mm CRCA steel. The horizontal members" shall be made of 1.0mm CRCA steel. The thickness of the frame shall be 68-75mm. Each individual module shall not be more than 1200mm length. Additional height shall be achieved by mounting modules over them. The bottom module shall be mounted over a skirting of 85-150mm height. The skirting shall be designed so that switches can be provided on the skirting level. All the modules shall be of the same height. The frames shall also have prefabricated slots for fixing brackets used to support worktops. Overhead hampers, gable ends. etc. The skirting shall be snap fitted on both sides with skirting plates made of 0.8mm thick CRCA steel. Wherever switches are provided on the skirting the skirting plaes shall have the necessary slots. Switches at the skirting level shall be mounted on the skirting. Post-The frames shall be connected at the junctions by aluminum connectors. The post shall be made of aluminum extrusions of minimum 1.2m thickness. Trims-The exposed vertical and horizontal faces of the frames shall be snap fitted with curve trims. The trims shall be made of aluminum extrusions of minimum 1.2mm thickness and 60-70mm width. Wire management -Partitions system shall have concealed wire management capabilities to meet requirement and technical specifications and shall be Officered for responsive and file safe operations of power, telecommunications and date (LAN) and shall have:-I. Separate components for electrical, data and telephone cables having adequate capability of both the vertical and horizontal wire movements.</p> <p>II. Slots shall be provided on Tiles to fix all electrical and data points.</p>				
	<p>III. Storage for excess wires in the partitions IV. Easy access for further maintenance and capacity ot additional power, data phone point to the panels without the need to dismantle work surface and or partition/ panel. Tile Finish -1st and second module laminate tiles. 3rd and 4th module glass and 5th module fabric for front partition. 1st and second moudle laminate, 3rd, 4th and 5th module fabric for side partition. One pin up and one marker considered for each cabin. Laminated Tiles -the laminated tiles shall be made of 9.5mm PLPB with 1mm lamination</p>				

	on both sides of the tile. Fabric Tiles -The fabric tiles shall be made min 9mm soft board inside & covered with fabric pasted on them by PVA glue. It should be possible to replace the fabric by peeling it off. PIN UP TILES: The pin up tiles shall be made of 0.6mm metal sheet with fabric pasted on them on PVA glue. It should be possible to replace the fabric by peeling it off. For each module 5 nos magnetic coins with logo of EPFO is to be provided. Note: The partition should be adequately fixed to the ceiling/wall as approved by Officer in charge. (For the purpose of measurement and payment only finished front area of partition shall be measured .i.e. Length X Breadth)				
5 b)	Extra for providing double glazed glass panel instead of laminate panel/fabric panel as measured in item 5 a).	Sqm	NIL		
6)	Low Height Partitions for Officer's Cabin				
	Providing & Fixing in position modular workstation having partition height from 1200 -1500mm having thickness of 54mm +/-4mm. Partition panel consists of framework made of 1.5mm thick aluminum and would be finished by Aluminum alloy extrusions of 1.2-2.1mm thickness 50-58 mm x 12-17mm of matching height of the panel and a top runner of powder coated aluminum extrusions 54mm +/-4mm x 12-13mm x 1.2 to 2.1mm thick. Further the Framework should consist of an infill structure of batten of size 40-50x25-40mm Particle board honey comb inside. The outer layers shall be made of MDF/PPB of 3-4mm thickness and finished with Decorative laminated sheets of 0.6 -1.0mm thickness having one side bearing the decorative surface for Bottom Panel & Fabric for top panel. The total block thus would be of 44-54mm thickness. This shall be attached to top panel by means of self tapping screws. All steel parts shall be pretreated for seven stages anti corrosion treatment followed by epoxy powder coating. Height of skirting shall be 85 to 150mm. One intermediate raceway to be provided below or above the worktop as decided by the Officer-in-charge. Partition to be supported by stability brackets wherever required.(For the purpose of measurement and payment only finished front area of partition shall be measured .i.e. Length X Breadth).	Sqm	NIL		
7	SECTION B (Table)				
	Table for RPFC (Option 1)				
	Providing & Fixing table having an overall size of (3000x1200x750) with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be pre-coated with a layer of polyurethane for better scratch resistance. The table shall have 2 former module supported on steel vertical post of 65mm dia duly powder coated. The main table shall have understructure having verticals made of 36mm thick post formed legs supported with 32(D) steel studs duly powder coated and modesty made of 18mm thick prelaminate particle board having decorative laminate on both sides.	Each	NIL		
	Side Unit: Providing & Fixing Side Unit having overall size (1850x500x750) 600mm without top & 1250mm with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be pre-coated with a layer of polyurethane for better scratch resistance. Side Unit shall have understructure having verticals made of 25mm thick post formed and made of 18mm thick prelaminate particle board having decorative laminate. The side unit shall have a provision for keyboard, Open able space for CPU and a printer shelf and an open able shutter in 18mm membrane finish.	Each	NIL		

	Providing & Fixing table having an overall size of (3000x1200x750) with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be pre-coated with a layer of polyurethane for better scratch resistance. The table shall have 2 former module supported on steel vertical post of 65mm dia duly powder coated. The main table shall have understructure having verticals made of 36mm thick post formed legs supported with 32(D) steel studs duly powder coated and modesty made of 18mm thick prelaminated particle board having decorative laminate on both sides.	Each	NIL		
	Back Unit: Providing & Fixing Back Unit having overall size (3000x500x750) with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be pre-coated with a layer of polyurethane for better scratch resistance. Storage unit of size 2550x500x714 shall have understructure having verticals made of 18mm thick prelaminated particle with 2 open able shutter storage and drawer facia in membrane finish and glass.	Each	NIL		
8	Table for RPFC (Option 2)				
	Providing & Fixing angular table having an overall size of (2900x1050x750) with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be pre coated with a layer of polyurethane for better scratch resistance, in 2 angular pieces. The main table shall have understructure having verticals made of 36mm thick post formed legs with modesty made of 18mm thick prelaminated particle board having decorative laminate on both sides. The table shall also have a Drawer Unit of Size 460x575x550 made up of 2 drawers + 1 Filing in 18mm prelaminated particle board with membrane facia in inner steel.	Each			
	Side Unit: Providing & Fixing Side Unit having overall size (2250x550x714) 750mm without top and 1500mm with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be pre coated with a layer of polyurethane for better scratch resistance. Table shall have understructure made of 18mm thick prelaminated particle board having decorative laminate on both sides. The side units shall have open able shutter storage & 3 drawer unit. With facia in membrane finish.	Each	NIL		
	Back Unit: Providing & Fixing Back Unit having overall size (3000x550x1200 (Ht) (750+450)) with top made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be pre coated with a layer of polyurethane for better scratch resistance. Storage shall have understructure having verticals made of 18mm thick prelaminated particle. The storage of size 2450x550x750+450 (H) shall have 2 open able shutter storages and lateral filing drawer unit. The top shall have provision of placing files vertically in a slant position with extended top by 550mm to cover the corner.	Each	NIL		
9	Table for APFC				
	Providing & Fixing table having an overall size of (2300x900/1100x750) with top made of 36mm thick post formed particle board and former module made of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be pre coated with a layer of polyurethane for better scratch resistance. The table understructure shall have vertical leg made of 25mm thick post formed particle board on one side and supported by three drawer unit made of 18mm thick PLPB with 50(D) studs made of steel duly powder coated and modesty made of 18mm thick prelaminated particle board having decorative laminate on both sides.	Each	NIL		

10	Wooden Table				
	A. Wooden Table of size 4' x 2.5'x2.5' having three drawers on R.H.S. made of sheesham wood, sunmica top, complete in all respect with polish(melamine)	Each	NIL		
	B. Wooden Table of size 4' x 6' x 2.5' having three drawers on R.H.S. made of Teakwood, Teakwood top, complete in all respect with polish(melamine)	Each	NIL		
	Side Table				
	Providing & Fixing side table having an overall size of (1800x500x714) 600mm without top and 1200mm with top having top made of 36mm thick post formed particle board. The understructure shall be made of 18mm thick PLPB having open able shutters and provision CPU and printer. The keyboard shall also be provided in 25mm post formed finish.	Each	NIL		
	Back Unit				
	Providing & Fixing back storage unit having an overall size of 1800+500x500x750+450 (HT) having top made of 36mm thick post formed particle board. The understructure shall be made of 18mm thick prelaminated particle board. The unit shall have two storages with open able shutter. The top shall have provision of placing files vertically in a slant position with extended top by 500mm to cover the corner.	Each	NIL		
11	Executive Table				
	Providing and fixing in position executive table having 36mm thick post formed top of particle board flat pressed three layered medium density grade-II confirming to IS: 3087 having necessary provision for wire management data/ computer/ telephone cabling a 18mm thick modesty panel of prelaminatd particle board three layered medium density grade-II type-II confirming to IS: 12823 complete as per salient technical features, specifications, drawings and directions of the Officer-In-Charge. The vertical shall be made of 25mm Particle board in post formed finish.				
	a) 2100x1050x750 mm	Each	NIL		
	b) 1800x900x750 mm	Each	NIL		
12	Standard Table				
	Providing and fixing in position table having 25 mm thick post formed top of particle board flat pressed three layered medium density grade-II confirming to IS : 3087 having necessary provision for wire management data / computer / telephone cabling having modesty and vertical panel in 18 mm thick prelaminated particle board three layered medium density grade -II type -II confirming to IS : 12823 complete as per salient technical features, specifications and drawings as approved by Officer-in-charge & without pedestal storage.				
	a) 1500x750x750 mm (Table for AAO's/ EO's)	Each	NIL		
	b) 1350x600x750mm (Table for Supervisor)	Each	NIL		
	c) 1200x600x750 mm (Table for Staff & Printer etc.)	Each	NIL		
13	Providing & fixing of Side Unit of size 1200 mm x 600mm X 725mm having top made of 25mm thick post formed particle board three layered medium density grade-II and understructure made of 18mm thick prelaminated particle board three layered medium density grade-II type-II confirming to IS: 12823 having two drawer plus one filing drawer made of 18mm thick prelaminated particle board and inner in steel of size 372x550mm, keyboard tray in 25mm thick PFT and space for CPU. All exposed edges of PLPB shall be sealed with PVC edge banding tape.	Each	NIL		
14	Providing & Fixing Side unit having an overall size of (900mm x 450mm x 725mm) having top made of	Each	NIL		

	25mm thick particle board having post formed laminate on top & understructure made of 18mm thick prelaminated particle board having two open able shutter and two drawer with all exposed edges sealed with PVC edge banding tape and with proper locking arrangement.				
15	Providing & Fixing Side unit having an overall size of (900mm x 450mm x 725mm) having top made of 25mm thick particle board having post formed laminate on top & understructure made of 18mm prelaminated particle board having one open able shutter on one side with shelf and two top drawers and one filing drawer on other side with all exposed edges sealed with PVC edge banding tape and provided with proper locking arrangement.	Each	NIL		
16	Providing & fixing of Conference Table of size having top made of 36mm thick MDF board substrate skinned with 0.4mm thick membrane foil clad pressed with hot PU glue. The foil shall be precoated with a layer of polyurethane for better scratch resistance. The table verticals shall be made of 25mm thick post formed particle board and modesty shall be made of 18mm thick prelaminated particle board. The table shall be provided in different configuration/design. The rate shall be quoted as per seat basis only.	Per Seat	NIL		
17 a)	Providing and fixing of Dining Table having 25mm thick post formed particle board flat pressed three layered medium density grade-II confirming to IS : 3087 top having 0.70mm thick decorative laminate on top and 0.60mm thick balancing on underside with front edges profiled and exposed sides sealed with PVC edge banding tape, understructure shall be in 18mm prelaminated particle board.				
i)	600x600x750mm	Each	NIL		
ii)	1500x750x750 mm	Each	NIL		
iii)	2100x750x750 mm	Each	NIL		
17 b)	Providing and fixing of Dining Table having 25mm thick post formed particle board flat pressed three layered medium density grade-II confirming to IS : 3087 top having 0.70mm thick decorative laminate on top and 0.60mm thick balancing on underside with front edges profiled and exposed sides sealed with PVC edge banding tape, understructure steel duly powder coated.				
i)	600x600x750mm	Each	NIL		
ii)	1500x750x750 mm	Each	NIL		
iii)	2100x750x750 mm	Each	NIL		
	SECTION C (Drawer & Storage)				
18 a)	Providing & fixing Drawer pedestal unit made up of CRCA steel duly powder coated of thickness 22 SWG having two drawers & one filing drawer, duly powder coated and drawer running on telescopic channels full extension & with central lock duly powder coated. The Drawer shall also have Pencil Tray made up ABC plastic with separate section for pencils & stationary etc. of size 400x150. The drawer shall be provided in the following sizes:				
i)	375x550x725	Each	NIL		
ii)	450x550x725	Each	NIL		
b)	Providing & fixing Pencil Drawer unit of size 300x300x75mm made of body in steel duly powder coated and facia in 18mm thick prelaminated particle board.	Each	NIL		
c)	Providing & Fixing pedestal drawer unit of size 450x550x725mm having 1 drawer at top and bottom open for CPU, made of 18mm thick prelaminated particle board. The inner drawer shall be made of steel duly powder coated & shall have proper locking arrangement with drawer sliding on nylon rollers channels. The Back of bottom shall have wire	Each	NIL		

	manager for wires etc. The Drawer shall also have Pencil Tray made up ABC plastic with separate section for pencil & stationary etc. of size 300x150.				
d)	Providing & Fixing pedestal drawer unit of size 450x550x725mm having 1 drawer at top and bottom having open able shutter made of 18mm thick prelaminated particle board. The inner drawer shall be made of steel duly powder coated & shall have proper locking arrangement with drawer sliding on nylon rollers channels. The Drawer shall also have Pencil Tray made up ABC plastic with separate section for pencil & stationary etc. of size 300x150.	Each	NIL		
19	Overhead				
	Providing & Fixing overhead storage units wall/partition hung made up of 18mm prelaminated particle board having two open able shutters with all exposed edges sealed with 2mm PVC edge banding tape & with proper locking arrangement. The depth of the overhead shall be 350mm with height as 400mm.	R.mtr.	NIL		
20	Providing & fixing of Storage Unit of 750mm - 1200mm height x 450mm depth having top made of 25mm thick post formed particle board flat pressed three layered medium density grade-II confirming to IS : 3087 and understructure made of 18mm thick prelaminated particle board three layered medium density grade-II type -II confirming to IS : 12823 having two open able shutters. All exposed edges of PLPB shall be sealed with PVC edge banding tape. The unit shall have proper locking arrangement with duplicate keys.	Sqm	NIL		
21 (a)	Providing & fixing Storage Unit of 1350mm - 2100mm height x 450mm depth made of 18mm thick prelaminated particle board three layered medium density grade-II type -II confirming to IS: 12823 having two open able shutters. Exposed PLPB edges shall be sealed with PVC edge banding tape. The storage shall have proper locking arrangement with duplicate keys.	Sqm	NIL		
21 (b)	Providing & fixing Storage Unit of 7' height x 2' dept & 3'6" wide with back steel body. Two open able shutters of 19"mm ply.				
22	Plastic Chairs	Each	NIL		
	SECTION D (Misc)				
23	Providing and fixing post formed key board trays of size 600x350 mm made out of 25 mm thick particle board with post formed decorative laminate on top and having balancing lamination on the unexposed face in work stations, executive table or side units in approved colour and texture as per salient technical features, specifications and drawings as approved by Officer-in-charge.	Each	NIL		
24	Providing and fixing CPU trolley made of size 220x250x250 mm having adjustable width and lockable castors at base, made of 1.60mm thick complete as per salient technical features, specifications and drawings as approved by Officer-in-charge.	Each	NIL		
25	Providing & fixing work surface/ sharer top made up of 25mm thick post formed particle board flat pressed three layered medium density grade-II confirming to IS : 3087 having 0.70mm thick decorative laminate on top and 0.60mm thick balancing laminate on unexposed face. The front edge of worktop shall profile in shape and exposed edges shall be sealed with PVC edge banding tape. The sharer top can be used as top to accommodate telephone, printer & etc.	Sqm	NIL		
26	Providing & fixing Work surface/ Sharer top made up of 25mm thick prelaminated particle board having decorative laminate on top and balancing laminate on unexposed face, having all exposed edges sealed with 2mm PVC edge banding tape. The sharer top can be used as top to accommodate telephone, printer & etc.	Sqm	NIL		

27	Providing & fixing Vertical Support in 18 mm prelaminated particle board three layered medium density grade-II Type-II confirming to IS : 12823 having 0.70mm thick decorative laminate on both sides and all exposed edges shall be sealed with PVC edge banding tape.	Sqm	NIL		
28	Podium	Each	NIL		
	Providing & fixing Podium having overall size (750Wx600Dx1250H), top made up of 25mm thick particle board having post formed on top & vertical decorative laminate on top, modesty made up of 18 mm thick prelaminated particle board having and balancing laminate on unexposed face, having all exposed edges sealed with 2mm PVC edge banding tape.		NIL		
29 a)	Providing & fixing Centre Table with glass top size 1200x600x450 mm	Each	NIL		
29 b)	Providing & fixing Centre Table with glass top size 900x450x450 mm	Each	NIL		
29 c)	Providing & fixing Side Table with glass top size 450x450x450 mm	Each	NIL		
30	Providing and Placing of Chairs				
a)	Chair for RPFC Upholstery/Frame: Leatherite/Fabric with double ply with foam & polyfill. Arms: wooden arms with Melamine polish with chrome plated end caps on both handles. Height Adjustment: Gas Lift Base: Steel Inserted in Chrome plated Base	Each	NIL		
b)	Chair for RPFC's Visitor	Each	NIL		
	Upholstery/Frame: Leatherite/Fabric with double ply with foam & polyfill. Arms: wooden arms with Melamine polish with chrome plated end caps on both handles. Base: Fixed Chrome plated Base		NIL		
c)	Chair for APFC, Head Conference Chair	Each	NIL		
	Supplying and assembling executive high back revolving steel chairs with arms tilting back adjustment mechanism having high density molded PU foam padded seat and back with fabric backing complete as per the salient technical features, specifications, design and drawings as approved by Officer – in – Charge.		NIL		
d)	Chair for AAO's & Conference Chair	Each	NIL		
	Supplying and assembling executive low back revolving steel chairs with arms titling back adjust mechanism having high density molded PU foam padded seat and back with fabric backing complete as per the salient features, specifications, design and drawings as approved by Officer – in – Charge.		NIL		
e)	Visitor Chair	Each	NIL		
	Supplying and assembling low back steel chairs with PU arms having high density molded PU foam padding in seat and back with fabric backing complete as per the salient technical features, specifications, design and drawings as approved by Officer–in–Charge.				
f)	High Back Executive Chair (Type-A)	Each	NIL		
	Upholstery/Frame: Steel frame in back, covered with nylon net with hot pressed ply in seat covered with molded PU foam. Back rest cushion adjustable. Arms: Adjustable PP/Chrome plated arms. Height Adjustment:: Gas Lift with 3 pc telescopic Bello assembly Base: Steel Inserted in Chrome plated base				
g)	Executive Visitor Chair (Type-B)	Each	NIL		
	Upholstery/Frame: Steel frame in back, covered with				

	nylon net with hot pressed ply in seat covered with molded PU foam. Back rest cushion adjustable . Arms: Adjustable PP/Chrome plated arms. Base: Fixed Chrome plated base				
h)	Staff & Supervisor Chair		NIL		
	Work Station Revolving Medium Back Chair with push mechanism, polypropene seat and back cover, molded PU foam in seat and back, PU armrest and Nylon base.	Each	NIL		
i)	Workstation Chair (equivalent to Godrej Model No. Net Chair)	Each	NIL		
	Upholstery: /Frame seat in 12 mm molded ply & molded PU foam, back in 19 mm CRC frame with net. 22 gauge sheet Base. Arms: PU arms resting on Chrome plated base. Height adjustment: gas lift with 3 pc				
31	Providing & placing of Multi seater Chairs				
	Multi seater :having molded laminated ply in seat & back , with wooden arms, 19 mm CRC pipe steel frame duly power coated side in ' D' pipe and base in 1 ½" pipe in 14 gauge				
	a) Multi seater 3 seater with arms	Each	NIL		
	b) Multi seater 2 seater with arms	Each	NIL		
	c) Multi seater 1 seater with arms	Each	NIL		
32	SOFA FOR WAITING				
	Providing & placing fully upholstered sofa range available in configuration of single two and three seats frame of sofa has good quality seasoned wood duly anti termite treated. In seat good quality flat spring steel are used and are covered by 'U' foam. Seat cushion has premium quality rubber. The back is made of high density foam .The upholstery has the option of leatherite or fabric				
	a) Single Seater	Each	NIL		
	b) Two Seater	Each	NIL		
	c) Three Seater	Each	NIL		
33	Plastic Chairs	Each	NIL		
34	Teak Stool 1.5 "x 1.5 "x 3 "	Each	NIL		
35	EXECUTIVE TABLE				
36	-Main table and ERU Laminated Top should be of 36mm thk Laminated top with 2mm lipping all around. 36Mm top=18mm PLT + 18MM PLB baton -Main table and ERU Understructure should be of MS Frame of Rec. Tube 40x20x1.6thk with CRMS 3 thk plates for bolting leg. -Legs should be MS ERW Round tube of dia.50x1.6mm thk. -Modesty & Side panels must be of perforated MS sheet of 0.9mm thk. -Joining plates should be of CRMS 3thk plates to join main Desk with ERU. -Size of main table should be 1800Wx800Dx750H and ERU size should be 1200Wx600Dx750H	Each	NIL		
37	EXECUTIVE CHAIR (Type-C)				
	The seat shall be made up of 1.2cm. Thick hot pressed plywood upholstered with fabric and moulded Polyurethane Foam. The back shall be made up 1.2cm. Thick hot pressed plywood upholstered with replaceable fabric upholstery covers and moulded polyurethane foam. The back ply and foam shall be designed with contoured lumber support for comfortable seating posture. BACK SIZE 48CM.(W) X76.0cm(H), SEAT SIZE 51.0cm(W) x 48.0cm(D) POLYURETHANE FOAM: The polyurethane foam for seat and back shall be moulded with density=45+/-2kg/m3 and Hardness=20+/-2.ARMRESTS (ADJUSTABLE): The armrest top shall be made of	Each	NIL		

	<p>moulded polyurethane(P.U.) and mounted on to a drop lift height adjustable type M.S. Tubular armrest support chrome plated. The armrest height shall be adjustable up to 6.5cm in 5 steps & also has swivel adjustment of 22 on both sides. KNEE TILT SYNCHRO MECHANISM WITH SEAT DEPTH ADJUSTMENT MECHANISM: The mechanism shall be designed with the following features:360 revolving type, single point control, Front pivot for tilt with feet resting on ground ensuring more comfort., Tilt tension adjustment., 4-position locking with anti-shock feature., Seat back tilting ratio of 1:2, Seat depth adjustment of 6cm can be locked in 6 positions. ADJUSTABLE BACKREST: The backrest consists of a sliding up down mechanism, which can be adjusted in the range of 7.5cm and can be locked in 4 positions for correct position of lumbar support. PNEUMATIC HEIGHT ADJUSTMENT: The pneumatic height adjustment has an adjustment of 9.0cm. PEDESTAL ASSEMBLY: The pedestal is fabricated from steel, chrome plated and assembled with injection moulded black polypropylene hub cap and 5 nos. twin wheel castors (castor wheel dia.5.0cm). The pedestal is 66.0cm. Pitch-center dia. (76.0cm with castors). TWIN WHEEL CASTORS: The twin wheel castors are injection. Overall dimensions of Chair shall be Width-76cm, Depth-76cm, Height-101.5cm-117.5cm,Seat Height-46cm-55cm.</p>				
38	Sofa Set				
	<p>A. Sofa Set 3Seater- Sofa having overall size WxDxH- 2040x800x735mm Material Base frame-Dymetrol stretchable fabric (100S) - Legs made from Rubberwood (1st quality) without knots and defects on all faces- M.S.pipe 25 x50x 1.6mm thick, 20 x 4 1.6mm thick and 3mm thick and 3mm thick M.S. Plate-PU foam-18mm thick Particle board. Armrest-Lining cloth cover, Insert molded P.U. Foam, M.S. Pipe dia. 19Mm x 1.6mm thick, 20x40x1.6mm thick, Recron (200 grade-chemical-bonded). Backrest- Lining cloth cover, insert molded P.U. Foam, M.S. Pipe dia. 19Mm x 1.6mm thick, PUS Foam, Recron (200 grade-chemical bonded) Seat-Lining cloth cover, insert molded P.U Foam, Recron (200 grade-chemical bonded), Fabric Upholstery. Construction to be knock-down Finish: Leg-Dark Brown stain PU coat with hardness 4H on all faces. Hardware: Nylon leg bushes and high quality standard hardware like screw, nut, bolt, washer etc. Fabric shall be quilted Chenille Fabric: This fabric shall variety offers soft feeling to body like cotton. a) Raw Material:100% Polyester which is less prone to colour fading and deterioration of fabric. b)Thickness: 550grams per sq.mt. Much higher than normal fabric (450 grams per sq.meter). This high thickness reduces the intensity of wearing and loosening of fabric resulting in increasing the longevity of fabric. C) Colour fastness to light/rubbing:Dry 4-5, Wet 4: This property minimizes colour fadedness after washing. Shade variation for future purchase will be negligible. Colour fastness is measured in a scale of 1 to 10 where 10 is maximum and 1 is minimum and 4 to 5 is excellent rating of colour fastness against normal fabric.</p>	Each	NIL		
	<p>B. 2 Seater Sofa having overall size W x D x H- 1480 x 800 x 735 mm Material Base Frame- Dymetrol stretchable fabric (100S) - Legs made from Rubberwood (1st quality) without knots and defects on all faces- M.S. Pipe 25 c 50 x 1.6mm thick, 20 x 4 1.6mm thick and 3 mm thick</p>	Each	NIL		

	<p>M.S. Plate- PU foam- 18mm thick particle board. Armrest- Lining cloth cover, Insert molded P.U. Foam, M.S. Pipe dia. 19Mm x 1.6mm thick, 20 x 40 x 1.6mm thick, Recron (200 grade- chemical-bonded). Backrest- Lining cloth cover, insert molded P.U. Foam, M.S. Pipe dia. 19Mm x 1.6mm thick, PU Foam, Recron (200 grade- chemical-bonded)</p> <p>Finish Legs- Dark Brown stain PU coat with hardness 4H on all faces. Hardware- Nylon leg bushes and high quality standard hardware like screw, nut, bolt, washer etc. Fabric shall be Quilted Chenile Fabric- This fabric shall variety offers soft feeling to body like cotton. a) Raw Material- 10% Polyster which is less prone to colour fading and deterioration of fabric. b)Thickness-550 grams per sq.meter much higher than normal fabric (450 grams per sq.meter). This high thickness reduces the intensity of wearing and loosing of fabric resulting in increasing the longevity of fabric. c) Colour fastness to light/rubbing: Dry 4-5, Wet 4: This property minimizes colour fadedness after washing. Shade variation for future purchase will be negligible. Colour fastness is measured in a scale of 1 to 10 where 10 is maximum and 1 is minimum and 4 to 5 is excellent rating of colour fastness against normal fabric.</p>				
39	Centre Table				
	Size of centre table is 1100 W x 600D x 460 Ht. Glass top- 10mm tampered glass top and 8mm tampered bottom glass for storage option. Chrome plated understructure, Passed 48 hrs slt spray test.Glass attached to the understructure via. UV disc.	Each	NIL		
40	A- Workstation				
	All wood Table with ERU and pdedstal having Main Dest 1350wX750dX750h The table top shall be in white cedar, side panels are to be in black, while the modesty panel is to be a combination of black & white cedar. The ERU is to be an independent wtanding unit, it shall be common for LHS & RHS. ERU size 1200mmW X 450mm D X 750mm H The ERU top should be in white cedar, side panels are in black, while the modesty panel is a combination of black & white cedar. The two drawer (1 ox drawer & 1 filing drawwer) Mobiles Pedestal is to be available in size : 390X435X529 mm. The top & drawer fronts are in white cedar while the other components are to be in black. Tops to be Made from 18mm thick PLB with PVC lipping. Side Panels to be Made from 18mm thick PLT with PVC lipping. Modesty Panel to be Made from 18mm thick PLT with PVC lipping. Bigger upper panel in Black and smaller lower panel in white Cedar. Mobile Pedestal : One Box and one filing drawer with 18mm thick PLB fronts and top. Handles : Black Powder coated Die cast Aluminium alloy handles.	Each	NIL		
41	Revolving Chair (for staff)				
	The seat and back are to be nade if 1.2 mm thick hot pressed plywood upholstered with fabric and foam of density 45+/-2Kg/m3 with PVC lipping all around. Back Size : 49.5 cm W X 45.4cm H, Seat Size 49.5cm W X 43.0 cm D. One piece arm rest has to be made of black integral skin polyurethane with 50-70 shore hardness and reinforced with M.S. insert. The armrest should be scratch and weather resistant. The armrest are to be fitted to the seat armrest connecting bracket made of 0.3 +/-0.022cm thk HR steel. The pneumatic height adjustment should have adjustment stroke 12.0 +/-0.3 cm. Chair should have 360 deg swivel mechanism with pivot at center, with upright locking.	Each	NIL		

	Chair should have five prong pedestal with twin castors Overall size : D-76.3 cm X W-76.3 cm X H-78.4 To 90.4 cms, seat height 43.4 cm to 55.4 cm.				
42	Workstation				
	The table is of size 1350(w) x750(D) X 728(H). The top of table is to be made of 18 mm thick pre-laminated plain particle board. All the edges of the top are duly sealed using 2 mm thick Deolleken beading, fixed by using Jowart/Kliberet glue. Understructure is made in form of C frame. Made of CRCA MS Sheet of 1.2 mm thick. The tubular frame is to be made of MSERW round tubes dia 25.4mm x 1.2mm thick. Drawer Unit (3 drawer). The shell of the drawer unit is to be made of 0.8mm thick CRCA MS sheet. The drawer tray is made of 0.6mm thick CRCA sheet and the drawer front is made of 0.8mm thick CRCA sheet. Drawer slides are based on friction slides of 1.2mm thick CRCA sheet. It should have 6 lever brass lock. The handles of drawer are made of ABS plastic.	Each	NIL		
43	Revolving Chair				
	SEAT/BACK ASSEMBLY- The seat and back should be made from 1.2+/-0.1cm thick hot pressed plywood and upholstered with fabric and moulded Polyurethane foam together with seat and back covers. BACK SIZE-45.0CM(W)x 53.0cm(H) SEAT SIZE- 52.0CM(W)x 48.0cm(H) POLYURETHANE FOAM- The HR polyurethane foam should be moulded with density=45+/-2kg/m3 and hardness load 16+/-2 kgf as per IS:7888 for 25% compression. SEAT/BACK COVERS- The seat and back covers should be injection moulded in black co-polymer polypropylene ARMREST ASSEMBLY- The one piece armrest should be scratch and weather resistant. The armrest should be fitted to the seat with armrest brackets made of 0.5+/-0.05ch thk HR steel. MECHANISM- Mechanism should have features like 360 degree revolving type, 14 degree+/-2 degree maximum back tilt only, Upright position locking. Tilt tension adjustment. PNEMATIC HEIGHT ADJUSTMENT- Prematic height adjustment should have adjustment stroke of 11.0+/-0.3cm. PEDESTAL ASSEMBLY- The pedestal should be fabricated from 0.2+/-0.02cm thick HR steel (IS:DD1079/HR), powder (DFT 40-60microns) and fitted with and injection moulded black polypropylene hub cap and 5 Nos. twin wheel castors. The pedestal should have 60.0+/-0.5cm pitch centre dia (70.0+/-1.0cm with castors)	Each	NIL		
44	Drawer & Storage unit				
	It should have multi bend construction with press fit fasteners free design, it could have roll formed side, back and sides of drawers, it should have 10 lever cam lock. All the drawers should be mounted on nickel chrome plated ball slides. It should have anti tilt mechanism and anti rebound mechanism. All steel components should undergo eight tank anti rust treatment and or baked epoxy polyester powder coated with 50-60 dry film thickness. The CRCA Steel sheet used should be 0.6mm thick as per IS-513 1994. It should have scratch hardness of 3 Kgs as BS-3900 part E2 1970, IS-101. It should sustain salt spray test of 1000 hrs. As IS 101. Overall size for the 4 Drawer Filing Cab : 1320 mm (H) X 470 mm (W) X 620 mm (D)	Each	NIL		

45	Teak Stool				
	Seat Assembly : Li should be circular type with dia 30.0+/-0.5 cm and made up of 0.1+/-0.012 cm thk CR steel. It should be welded to the understructure and black powder coated. Understructure Assembly : The understructure should be made of MS tube dia 2.2+/-0.03cm X 0.12+/-0.0096 cm thk MS ERW tube. It should be welded to the MS fabricated circular seat assembly and black powder coated (DFT 40-60 microns). The understructure should be provided with black PP injection moulded ferrules.	Each	NIL		
46	Steel Almirah				
	It should have multi bend construction with interlocking design and full length over lapping doors and sides, three way bolting mechanism. All steel components should undergo eight tank anti rust treatment and oven backed epoxy polyester powder coated with 50-60 dry film thickness. The CRCA steel sheet user for the body is of 20 SWG / guage, as per IS-513 1994. It has 5 shelves made of 22 SWG / guage CRCA steel. It has six lever Mazak Zink Plated Godrej Lock. It has scratch hardness of 3 Kgs as BS-3900 part E2 1970, IS- 101. It sustains salt spray test of 1000 hrs. As per IS 101. It should have 4 shelves made of 0.8 mm thick CRCA steel sheet. It should have six lever Mazak Zink Plated Godrej Lock. It should sustain salt spray test of 1000 hrs. As per IS 101. Overall size : 198.0 cm (H) X 91.5 cm (W) X 48.55 cm (D).	Each	NIL		
47	Visitor Chair				
	The seat shall be made up of 1.2cm. Thick hot pressed plywood uphoistered with fabric and moulded Polyurethane Foam. The back shall be made up 1.2cm. Thick hot pressed plywood upholstered with replaceable fabric upholstery covers and moulded polyurethane foam. The back shall be 1.2cm hot pressed plywood uphostered with replaceable fabric or synthetic leather upholstery covers and moulded polyurethane foam. BACK SIZE 48CM(W) X 64.5cm (H), SEAT SIZE 51.0CM(W)X48.0CM(D) polyurethane foam: The polyurethane foam for seat and back shall be moulded with density =45 +/-2 kg/m3 and Hardness=16 +/-2Kgf. ARMRESTS (ADJUSTABLE): The armrest top shall be made of moulded polyurethane (P.U.) and mounted on to a drop lift height adjustable type M.S. Tubular armrest support chrome plated. The arm support should have static vertical adjustment of +/- 1.5+/- 0.05cm. FIXED BACKREST: The backrest should consist of a fixed type mechanism. LEG FRAME ASSEMBLY: The leg frame welded assembly should be chrome plated, made from 3.5+/- 0.03cmx1.5+/-0.02cmx0.16+/-0.0128cm thick Elliptical M.S.ERW tube and must be provided with a base plate for fixed seating.	Each	NIL		
48	Book Shelves				
	It should have multi bend construction with press fit fasteners free design. It should have 10 lever cam lock. Door should have equalizing scissor mechanism for easy opening and closing. All steel components should undergo eight tank antirust treatment and oven baked epoxy polyester powder coated with 50-60 dry film thickness. The CRCA steel sheet used for the top should be 0.8mm thick, as per IS-513 1994. The bookcase should have clear opening of 330mm. It should have removable glass door with 3 mm glass (4 nos.). It should have 4 shelves with stiffener. It should have scratch hardness of 3 Kgs as BS-3900 part E2 Overall size 174.2cm(H) x 91.4cm (W) x 32.0cm(D)	Each	NIL		

Signature of the Contractor

PLEASE NOTE:

1. Rate should be quoted for all items for which quantity given
2. Rate may also be quoted for the items quantity not given as in case of necessity at site, the same will be executed.
3. Any unfilled and incomplete financial bid will be summarily rejected.

