

HIGH COURT OF MADHYA PRADESH : JABALPUR

Endt. No. 103 /Confdl /2022  
II-2-79/2022

Dated 03 February, 2022

Copy of Circular No. AC/CED-III /EDMC/ 2022/38 dated 11 January 2022, received from the Administrative Officer, (CED-III), East Delhi Municipal Corporation (Central Establishment Department) 419 Udyog Sadan, FIE, Area, Patparganj, Delhi – 110092 regarding vacant post of Chief Law Officer, Deputy Commissioner and Assistant Commissioner/ Deputy Assessor & Collector on deputation basis in East Delhi Municipal Corporation is being uploaded in the official website of High Court of Madhya Pradesh i.e [mphc@gov.in](mailto:mphc@gov.in) for information to all eligible and willing candidates.

Encl : As above.

  
(PRAMOD KUMAR AGRAWAL)  
PRINCIPAL REGISTRAR (VIG.)

**By Speed Post/Time Bound**



EAST DELHI MUNICIPAL CORPORATION  
(Central Establishment Department)  
419 Udyog Sadan, FIE Indl. Area,  
Patparganj, Delhi-110092  
[edmc-aoced@mcd.nic.in](mailto:edmc-aoced@mcd.nic.in)

No. AC/CED-III/EDMC/2022/ 38

Dated, 11<sup>th</sup> January 2022

**CIRCULAR**

1. All Secretaries, Government of India.
2. Registrar General/ Registrar of Hon'ble Supreme Court of India.
3. Registrar General/ Registrar of Hon'bl High Courts of all States/ UTs.
4. All Chief Secretaries, States/UTs.
5. All Director General of Police, States/UTs.
6. The Comptroller & Auditor General of India, 10 BSZ Marg, New Delhi - 110002.
7. The Controller General of Accounts, Ministry of Finance, Mahalekha Nyantrak Bhawan, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi - 110023.
8. The Chairman, Central Board of Direct Taxes, Ministry of Finance, North Block, New Delhi - 110001.
9. The Chairman, Central Board of Indirect Tax & Customs, Ministry of Finance, North Block, New Delhi - 110001.
10. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-110108.
11. The Director (Local Bodies), GNCTD, Delhi Sachivalaya, I.P. Estate, New Delhi.
12. Notice Board, EDMC (HQ).

Subject:- Filling up the vacant post of Chief Law Officer, Deputy Commissioner and Assistant Commissioner/Deputy Assessor & Collector on deputation basis in EDMC.

Sir/ Madam,

1. East Delhi Municipal Corporation (EDMC) intends to fill up the vacant post of Chief Law Officer, Deputy Commissioner and Assistant Commissioner/Deputy Assessor & Collector on deputation basis from the eligible candidates: -


Name of the Post	Number of Posts	Level of the Pay Matrix	Eligibility Criteria
Chief Law Officer	01	Level 13A of Pay Matrix under 7 <sup>th</sup> CPC  (Pre-revised PB 4 + GP Rs 8900/-)	Officers of Central/State Govt./Union Territories/Public Sector Undertaking/Local Bodies/Autonomous Bodies/Universities:-  (i) Holding analogous posts on regular basis in the parent cadre/department; or  (ii) With 5 years' service in the grade rendered after appointment thereto on regular basis in Level 12 of Pay Matrix under 7 <sup>th</sup> CPC (Pre-revised PB 4 + GP Rs 7600/-) in the parent cadre/department; or  (iii) Possessing Degree in law from a recognized University.

Name of the Post	Number of Posts	Level of the Pay Matrix	Eligibility Criteria
Deputy Commissioner	01 (tentative)	Level 13 of Pay Matrix under 7 <sup>th</sup> CPC  (Pre-revised PB 4 + GP Rs 8700/-)	Officer of the IAS with 11 years' service as such or officers of Central Services Group 'A' with 5 years' service in posts in Level 12 of Pay Matrix under 7 <sup>th</sup> CPC (Pre-revised PB 4 + GP Rs 7600/-) or equivalent.
Assistant Commissioner/ Deputy Assessor & Collector	01 (tentative)	Level 11 of Pay Matrix under 7 <sup>th</sup> CPC  (Pre-revised PB-3 + GP Rs 6600/-)	Suitable officers of Central Services Class -I and of State Civil Services.

2. Since the EDMC follows the Rules/Regulations/Instructions of the Govt. of India, so, the laid down terms and conditions of Govt. of India shall be applicable mutatis mutandis to the officer on deputation in EDMC. Further, the maximum age-limit for appointment on deputation shall be 56 years as on closing date of receipt of application. The period of deputation for the above posts will be initially for one year.

3. The above-said requirements of Recruitment Regulations are to be supplemented by the normal terms and conditions as prescribed by the DoPT, GOI's guidelines & instructions for such appointments like clearance from Departmental Disciplinary proceedings & civilian criminal proceedings, qualified performance assessment report, certified integrity, etc.

4. It is, therefore, requested that the names of the suitable and willing officers fulfilling the prescribed conditions, along with their applications, bio-data, ACRs/APARs for the preceding five (5) years, Integrity Certificate, Vigilance Clearance Certificate, Cadre Clearance Certificate, Major Minor Penalty (MMP) Certificate for the last ten (10) years etc., may please be forwarded to the Assistant Commissioner, Central Establishment Department, Ground Floor, 419 Udyog Sadan, F.I.E. Industrial Area, Patparganj, Delhi-110092, **on or before 26 February 2022** to enable us to consider candidature for selection/ appointment to the above said posts on deputation basis.

  
 (Ravinder Kumar)  
 Assistant Commissioner (CED)

Copy to:-

1. The Secretary (UPSC) - For information, pl.
2. The Director (P&I), EDMC - For publication of the ibid Circular in the Employment News and other leading national dailies as per prevailing practice, through a compact notification as enclosed separately, pl.
3. PS to Commissioner - For information of Commissioner, EDMC, pl.
4. AC (IT), EDMC - For uploading of this Circular along with enclosures and application format on the official website of EDMC, pl.

**APPLICATION FOR THE POST OF \_\_\_\_\_**  
**IN EAST DELHI MUNICIPAL CORPORATION ON DEPUTATION BASIS**

1. Name of Applicant in Block Letters \_\_\_\_\_
2. Father's/ Husband's Name \_\_\_\_\_
3. Date of Birth (in Christian ear) \_\_\_\_\_
4. Date of retirement under Central/  
State Government Rules \_\_\_\_\_
5. Educational Qualification \_\_\_\_\_
6. Whether educational and other  
Qualifications required for the post  
are satisfied (Details of given qualification) \_\_\_\_\_
7. Please state clearly whether in the  
light of entries Made by you above,  
You meet the requirements Post and  
You are eligible as per RRs. \_\_\_\_\_
8. Details of employment, in chronological order. Enclose a separate sheet, duly  
authenticated by your signature, if the space below is insufficient.

Period		Post held	Pay scale/Grade Pay/Level	Office	Nature of Duties
From	To				

9. Nature of present employment i.e.  
Ad-hoc or temporary or quasi-  
permanent or permanent. \_\_\_\_\_
10. In case the present employment  
is held on deputation/ contract basis,  
please state  
(a)The date of Initial appointment.  
(b)Period of appointment on deputation/ contract.  
(c)Name of the parent office/ organization to which you belong. \_\_\_\_\_
11. Additional details about present employment  
Please state whether working under:- \_\_\_\_\_  
(a) Central Government  
(b) State Govt.  
(C) Autonomous Organization  
(d) Government Undertaking  
(e) Universities  
(f) Other

12. Details of pay scale on initial appointment and subsequent appointments.

Sl. No.	Ist appointment/ promotion	Date	Pay Scale/ Grade Pay	Whether held on Regular/ Adhoc/ ACP/ MACP basis
1.	Initial appointment in service			
2.	1 <sup>st</sup> promotion			
3.	2 <sup>nd</sup> promotion			
4.	3 <sup>rd</sup> promotion			
5.	4 <sup>th</sup> promotion			
6.	5 <sup>th</sup> promotion			
7.	6 <sup>th</sup> promotion			

"If financial up-gradation on ACP/MACP basis, please give details of regular promotion also."

13. Additional information, if any, which you would like to mention in support of your suitable for the post, Enclose a separate sheet, if the space is insufficient

14. Remarks \_\_\_\_\_

Date \_\_\_\_\_

Signature of the candidate

Address:-

Countersigned  
(Employer)

CERTIFICATE

(To be given by Head of office of the Applicant)

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt his/her integrity.
4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment Rules mentioned in deputation vacancy circular.
5. It is certified that no Major/Minor has been imposed on the applicant for last 10 years.

NAME OF THE OFFICER/DESIGNATION  
WITH OFFICIAL SEAL OF HEAD OF OFFICE

Date \_\_\_\_\_

Note: Application should be forwarded through proper channel with approval of Competent Authority.