

HIGH COURT OF MADHYA PRADESH : JABALPUR

No. C/1516

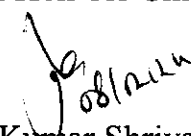
Dated : 8th February, 2024

In compliance of order dated 04.01.2024 passed by the Hon'ble Supreme Court in W. P. (Civil) No. 643 of 2015 All India Judges Association Vs. Union of India, the Hon'ble Chief Justice has been pleased to constitute a Committee for Service Conditions of the District Judiciary (CSCDJ) which is as under:-

1. Hon'ble Shri Justice Vishal Mishra - Chairperson
2. Hon'ble Shri Justice Dinesh Kumar Paliwal - Member
3. Shri Sanjay Shukla - Retd. Principal District Judge (**Nodal Officer**)
4. The Law Secretary/Legal Remembrancer;
5. The Registrar General - Ex officio Secretary of the Committee

The Committee so constituted has formulated the annexed Standard Operating Procedure (SOP) for proper and effective implementation of the recommendations of the Second National Judicial Pay Commission (SNJPC) including pay, pension, allowances and all allied matters and to facilitate settlement of claims and disbursement of allowances as approved by the Hon'ble Supreme Court, including the payment of arrears of salary and pension to Judicial Officers, pensioners and family pensioners of the State of Madhya Pradesh.

By order of Hon'ble Chief Justice


(Manoj Kumar Shrivastava)
Registrar General

STANDARD OPERATING PROCEDURE (SOP)

In compliance of order dated 04.01.2024 passed by the Hon'ble Supreme Court in W. P. (Civil) No. 643 of 2015 All India Judges Association Vs. Union of India, the Committee for Service Conditions of the District Judiciary (CSCDJ) has come up with the following Standard Operating Procedure (SOP) for proper and effective implementation of the recommendations of the Second National Judicial Pay Commission (SNJPC) including pay, pension, allowances and all allied matters and to facilitate settlement of claims and disbursement of allowances as approved by the Apex Court, including the payment of arrears of salary and pension to judicial officers, pensioners and family pensioners of the State.

1. The Law Department of the Government of Madhya Pradesh with concurrence of Finance Department shall come up with the Resolution/Notification as the case may be, within 7 days of receipt of the recommendation of the CSCDJ on each allowance and facilities for implementation of the recommendations of the SNJPC as accepted and directed by the Hon'ble Supreme Court of India.
2. While formulating Resolution/Notification on each allowance, the effective dates, as recommended shall be distinctly mentioned and the major/minor head of Accounts from which the current and arrear claims/allowances are to be drawn/reimbursed shall be mentioned.
3. For drawal of the arrear salary/allowance/retiral&pensionary benefits within the stipulated deadline as fixed by the Hon'ble Supreme Court of India, Law Department/Home Department in consultation with Finance Department, Government of Madhya Pradesh shall timely place sufficient funds in appropriate head of accounts at the disposal of respective DDOs for the purpose. If required, funds may also be made available by



resorting to the process of re-appropriation of available funds with the concerned departments in a time bound manner.

4. All the Principal District Judges and Heads of Office shall constitute a special team to prepare the above bills for disbursement of the arrears and current amounts to comply with the directions of the Hon'ble Supreme Court.
5. The judicial officer/pensioner/family pensioner shall not be put to any difficulty in any form by any authority in the smooth release of their service entitlements including salary & allowance/retiral & pensionary benefits.
6. If the arrear salary/retiral and pensionary benefits, of any judicial officer/pensioner/family pensioner has not been disbursed by their respective Heads of Department/DDO as per previous orders of the Hon'ble Supreme Court, it shall be paid without any delay and compliance report be submitted to the Registrar General of the High Court for onward submission before the Hon'ble Supreme Court.
7. For smooth disbursement of salary, allowances, arrears and other service and retiral benefits, the following Government Authorities along with their contact details are designated as 'Nodal Agency';

S. No.	Name	Office No.	Email Id
1	Chief Secretary, Government of Madhya Pradesh	0755-2441848 0755-2441370	cs@mp.nic.in
2	Registrar General, High Court of Madhya Pradesh & Ex-officio Secretary of CSCDJ	0761-2621259	cscdjmphc@mp.gov.in

3	Principal Accountant General, Madhya Pradesh, Gwalior	0751-2426452	agaumadhyapradesh1@cag.gov.in
4	Principal Secretary, Home Department, Government of Madhya Pradesh	0755-2708060 0755-2708064	pshome@mp.gov.in
5	Principal Secretary, Finance Department, Government of Madhya Pradesh	0755-2708113	psfinance@mp.gov.in
6	Principal Secretary, General Administration Department, Government of Madhya Pradesh	0755-2708097 0755-2708098	psgad@mp.gov.in
7	Principal Secretary, Law & Legislative Affairs Department, Government of Madhya Pradesh who in addition will also act as Nodal Officer for all offices / institutions/ department of the Government where Judicial Officers are working or have worked on deputation	0755-2708420	lladbho@mp.nic.in
8	Principal Secretary, Public Works Department, Government of Madhya Pradesh	0755-2708619 0755-2708672	pspwd@mp.gov.in



9	Commissioner– Cum-Secretary, Health and Family Welfare Department, Government of Madhya Pradesh	0755-2708808	commrhealth@mp.gov.in
10	Directorate of Treasuries and Accounts, Government of Madhya Pradesh	0755-2676021	ctamp@mp-treasury.gov.in
11	Principal District Judges of all districts in the State	As mentioned below in chronological order	As mentioned below in chronological order

Contact Details of Principal District Judges of M.P.

S.No.	District	Telephone No.	Email ID
1.	Alirajpur	07394-292000	dcourtalrjpr@indianjudiciary.gov.in
2.	Anuppur	07659-292087	dcourtanu@indianjudiciary.gov.in
3.	Ashoknagar	07543-350012	dcourtasn@indianjudiciary.gov.in
4.	Balaghat	07632-292701	dcourtbal-mp@nic.in
5.	Barwani	07290-292260	dcourtbar-mp@nic.in
6.	Betul	07141-231246	dcourtbet-mp@nic.in
7.	Bhind	07534-292010	dcourtbhi-mp@nic.in
8.	Bhopal	0755-2764297	dcourtbho@mp.nic.in
9.	Burhanpur	07325-292400	dcourtbur@mp.gov.in
10.	Chhatarpur	07682-292468	dcourtcha-mp@nic.in
11.	Chhindwara	07162-242307	dcourtchi-mp@nic.in
12.	Damoh	07812-292456	dcourtdam-mp@nic.in
13.	Datia	07522-292501	dcourtdat-mp@nic.in
14.	Dewas	07272-252888	dcourtdew-mp@nic.in
15.	Dhar	07292-234507	dcourtdha-mp@nic.in
16.	Dindori	07644-234449	dcourtdin-mp@nic.in
17.	Guna	07542-293093	dcourtgun-mp@nic.in
18.	Gwalior	0751-2402243	dcourtgwa-mp@nic.in
19.	Harda	07577-225595	dcourthar-mp@nic.in
20.	Indore	0731-2534579	dcourtind-mp@nic.in
21.	Jabalpur	0761-2991231 0761-2991232	dcourtjab-mp@nic.in
22.	Jhabua	07392-292525	dcourtjha-mp@nic.in
23.	Katni	07622-228808	dcourtkat-mp@nic.in

24.	Khandwa	0733-2921001	dcourtkh-d-mp@nic.in
25.	Mandla	07642-292900	dcourtmal-mp@nic.in
26.	Mandleshwar	07283-233299	dcourtchr-mp@nic.in
27.	Mandsaur	07422-235178 07422-292490	dcourtmas-mp@nic.in
28.	Morena	07532-232694	dcourtmor-mp@nic.in
29.	Narmadapuram	07574-292250	dcourthos-mp@nic.in
30.	Narsinghpur	07792-299180	dcourtmar-mp@nic.in
31.	Neemuch	07423-292090	dcourtnee-mp@nic.in
32.	Panna	07732-292821	dcourtpan-mp@nic.in
33.	Raisen	07482-223371	dcourtra-mp@nic.in
34.	Rajgarh	07372-254526	dcourtraj-mp@nic.in
35.	Ratlam	07412-231450	dcourtrat-mp@nic.in
36.	Rewa	07662-292366	dcourtrew@mp.nic.in
37.	Sagar	07582-292995	dcourtsag-mp@nic.in
38.	Satna	07672-292258	dcourtsat-mp@nic.in
39.	Sehore	07562-292211	dcourtseh-mp@nic.in
40.	Seoni	07692-292469	dcourtseo-mp@nic.in
41.	Shahdol	07652-292386	dcourtshd-mp@nic.in
42.	Shajapur	07364-227909	dcourtshj-mp@nic.in
43.	Sheopur	07530-221419	dcourtshe@indianjudiciary.gov.in
44.	Shivpuri	07492-292144	dcourtshi-mp@nic.in
45.	Sidhi	07822-292099	dcourtsid@mp.nic.in
46.	Singrauli	07805-292808	dcourtsin-mp@nic.in
47.	Tikamgarh	07683-292491	dcourttik-mp@nic.in
48.	Ujjain	0734-2920122	dcourtujj-mp@nic.in
49.	Umari	07653-222760 07653-292721	dcourtuma-mp@nic.in
50.	Vidisha	07592-233171	dcourtvid-mp@nic.in

8. The Nodal Agencies to assure the disbursement of arrears of salary, pension and allowances due and payable to judicial officers, retired judicial officers and family pensioners and the same shall be computed and paid on or before 29th February, 2024 as directed by the Hon'ble Supreme Court in Para 87 of the Judgment.
9. The judicial officer/pensioner/family pensioners, if having any grievance/issues with regards to release of their arrear salary/retiral & pensionary benefits from the side of the concerned Heads of Department/DDO/Treasury, the same shall be brought to the notice of the



- CSCDJ in writing to the Nodal Officer of the Committee through the Registrar General of the High Court for timely redressal of the grievance.
10. One permanent grievance redressal cell for the judicial officer/pensioner/family pensioners shall function in the Establishment Section of the Court with such number of Staff as would be decided by the Chief Justice to receive, process the grievances/issues in the matters of pay, pension, retiral benefits and arrears thereof of the judicial officer/pensioner/family pensioners.
 11. The permanent grievance redressal cell shall prepare and maintain a database of retired Judicial Officers and family pensioners of the District Judiciary with a process for periodical updating, at least on a quarterly basis and the same shall be uploaded in the website of the Court. The Central Project Coordinator (CPC) of the Court shall provide all technical and IT related support to the Cell.
 12. The copy of this SOP shall be communicated to all concerned for information and necessary action.



(Manoj Kumar Shrivastava)
Registrar General